

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, February 21, 2012
5:30 p.m.

Present –

| | | | |
|------------------------|----------------|-------------------------|----------------|
| <i>*Ed Kraemer</i> | <i>Present</i> | <i>Julie Ellis</i> | <i>Absent</i> |
| <i>Aja Tenney</i> | <i>Absent</i> | <i>Bob Busby</i> | <i>Present</i> |
| <i>Ryan Philyaw</i> | <i>Absent</i> | <i>Dan Wiltshire</i> | <i>Absent</i> |
| <i>Eric Kratz</i> | <i>Present</i> | <i>Kathryn Biagioli</i> | <i>Present</i> |
| <i>Craig Faith</i> | <i>Present</i> | <i>Donnie Priest</i> | <i>Absent</i> |
| <i>Valerie Salazar</i> | <i>Present</i> | | |

Staff Liaison Michael Park and Council Liaison Bob Johnson were also present.

1. CALL TO ORDER:

Chair, Dr. Ed Kraemer, called the meeting to order at 5:31 p.m.

2. APPROVAL OF AGENDA:

On motion of Bob Busby, second by Craig Faith, the Board voted unanimously to approve the published agenda.

3. APPROVAL OF JANUARY 17, 2012 MEETING MINUTES:

On motion of Craig Faith, second by Bob Busby, the Board voted unanimously to approve the January 17, 2012 meeting minutes.

Mr. Steve Casey, Assistant Superintendent of the Parks and Recreation Department, was present to listen and participate in discussions.

Mr. Ryan Philyaw present at 5:35 pm

4. NEW BUSINESS:

There was no new business.

5. Committee Reports:

- Encouragement/Education Committee

Ms. Kathryn Biagioli has attended two meetings for Bike/Walk KC Week (May 14 – 19, 2012) to get more information regarding this program. There are already programs and schedules for this event throughout the Kansas City area. They discussed different ideas to promote the event in 2012. They also discussed logos for branding this event and the use of social media to promote this event locally as well as regionally.

Mr. Park stated there may be a possibility to promote the Parks & Recreation biking event scheduled at the end of April in coordination with the Bike/Walk KC organization/activities. This coordination should be facilitated between Mr. Joe Snook (Parks and Recreation) and Ms.

Biagioli. Similar events might be collaborated for mutual benefit in the future between Parks and Recreation and Bike/Walk KC organization or other organizations.

This committee met on February 17, 2012 and discussed a bike tour of the proposed bike plan. They also discussed the Walk-In / Bike-In supportive businesses in Lee's Summit. In addition they discussed how to market the program through social media and newspapers for this and also regular articles on biking and walking throughout the community.

Dr. Kraemer gave additional information on the Bike/Walk KC organization, what they do and how they are organized and funded. He will be contacting Mayor Rhoads to do a proclamation for Bike/Walk Month, similar to last year's.

Ms. Salazar will be working to update the Facebook page for the Livable Streets Advisory Board and asked the Board for assistance on providing information and articles to include on the page to update both the Facebook page and webpage for this program. She hopes to encourage more usage by refreshing the page. Mr. Kratz will be updating the website and will be refreshing this in a more timely fashion and providing more "real time" information. Mr. Park noted it may be an opportunity to have Ms. Salazar and Mr. Kratz contact Mrs. Jennifer Thompson of the Planning and Development Department for events that require a Special Event Permit to get additional information of upcoming events, such as Downtown Days, Parades, Walk and Bike Events, that promote Livable Streets.

Mr. Faith would like to be advised as to the ability of events that include handicap accessibility.

- Designations/Awards Committee

Dr. Kraemer provided the Board with a list of recommendations from the League of American Bicyclists 2011 (abridged)¹. The Board discussed ideas for encouraging bicycle friendly businesses within the city as well as other programs to encourage biking and walking. Longview Community College may be a target for Bicycle Friendly University/College Designation that the committee should pursue. The board discussed opportunities for bicycle rack promotion at libraries, schools, public facilities, and businesses. Mr. Park would work with Mr. Busby regarding possible school locations.

- Development Standards/Codes Committee

Mr. Craig Faith stated this committee held a meeting to look at the UDO and possible changes to assist with the Livable Streets Advisory Boards concepts. The committee is currently reviewing a small section of the UDO, related to parking, to determine the best avenue to approach any proposed changes.

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6. Project Updates / Upcoming Events:

- M-150 Overlay District

Mr. Park provided handouts to the Board that gives framework to this plan and the corresponding UDO provisions. The M-150 Overlay District task force met last week and will be providing additional comments and suggestions. The Planning and Commission and City Council will also review this program for additional feedback and comments. Mr. McKay, Director of Planning and

Development, would like this Board to review the plan as it is now and provide suggestions that staff can review prior to submitting the final draft for Commission and Council approval. The schedule includes plan adoption by the end of April, and the Board would not have another opportunity for comment at the next regular scheduled monthly meeting. . If a board member has any questions or suggestions, Mr. Park requested they direct those to Dr. Kraemer to present to Mr. Park.

- Transit

- Alternatives Analysis

Mr. Park advised information on an alternative analysis for Rock Island Corridor and 40 Highway corridor for transit use (bus, trolley, light rail, commuter rail, etc.) will be hosted by John Knox Village in the next couple weeks. The Alternatives Analysis also includes 3 potential station locations along the Rock Island. Jackson County intends to complete the analysis by the end of May.

- Park & Ride Lot Improvements

The project has been approved and the KCATA is completing improvements at the locations. They are currently in the bid process which will allow them to complete the improvements.

- Route 152 & OATS Update

The times were changed on routes to help improve overcrowding and meet demands. There is more ridership now than there has been in years without overcrowding. There is a possibility of adding one bus for OATS that would provide residents service specifically for Longview Community College within the city, this is still being discussed at this time.

- Development Activity Update

There has been no new development activity at this time to report.

7. **ROUNDTABLE:**

Dr. Kraemer gave an update to the Council for the LSAB as part of the LS360 Quarterly report.

Mr. Busby would like to include a list of committees and members at the bottom of the agenda. The Board agreed to the change.

Mr. Faith would like to have an updated roster for the Board.

Council Liaison Johnson would like to get a count of bicyclist within the city. Mr. Park advised there should be a citizens survey done later this year, as in past years, and this may be an opportunity to solicit bike and pedestrian volume information.

8. **NEXT MEETING:** March 20, 2012

8.

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9. ADJOURNMENT:

*There being no further business, on motion by Valerie Salazar, second by Bob Busby, the Board voted unanimously to adjourn the meeting. The February 21, 2012 Livable Streets Advisory Board meeting was **ADJOURNED** at 6:50 p.m.*

Trisha Whitehead
Deputy City Clerk

Attachments:

1 - *Recommendations from the League of American Bicyclists 2011 (abridged)*