

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, April 17, 2012
5:30 p.m.

Present –

<i>*Ed Kraemer</i>	<i>Present</i>	<i>Julie Ellis</i>	<i>Present</i>
<i>Ajia Tenney</i>	<i>Absent</i>	<i>Bob Busby</i>	<i>Present</i>
<i>Ryan Philyaw</i>	<i>Present</i>	<i>Dan Wiltshire</i>	<i>Absent</i>
<i>Eric Kratz</i>	<i>Present</i>	<i>Kathryn Biagioli</i>	<i>Absent</i>
<i>Craig Faith</i>	<i>Present</i>	<i>Donnie Priest</i>	<i>Absent</i>
<i>Valerie Salazar</i>	<i>Present</i>		

Staff Liaison Michael Park and Council Liaison Bob Johnson were also present.

1. CALL TO ORDER:

Chair, Dr. Ed Kraemer, called the meeting to order at 5:35 p.m.

2. APPROVAL OF AGENDA:

On motion of Ryan Philyaw, second by Julie Ellis, the Board voted unanimously to approve the published agenda.

3. APPROVAL OF MARCH 20, 2012 MEETING MINUTES:

On motion of Julie Ellis, second by Ryan Philyaw, the Board voted unanimously to approve the March 20, 2012 meeting minutes.

Chair Ed Kraemer noted the accomplishments of the Board over the past year including:

Establishing a Mission Statement, short and long term Goals, and Action Steps
Helping the City earn national "Honorable Mention" as a Bicycle Friendly Community
Helping the City earn national "Walk Friendly Community" designation
Promoting "May is Bike and Walk Month"
Organizing and promoting "Walk to School Day"
Launching a multi-faceted education and encouragement campaign regarding Livable Streets, safe biking and walking, and use of public transit
Developing a Bicycle Transportation Plan to propose to the City Council & Planning Commission
Recommending to the City Council support for targeted revisions to the Unified Development Ordinance for implementation of the Lee's Summit M-150 Sustainable Corridor Vision and Framework Plan as presented with regards to Livable Streets.
Assisting the City in beginning to implement the nationally recognized Livable Streets Policy of 2010, which has become a model for communities around the Metro KC region and the state of Missouri. <http://bikewalkkc.org/completestreets>

Vice-Chair Ajia Tenney present at 5:40 p.m.

4. ELECTION OF BOARD CHAIR AND VICE-CHAIR:

The Board voted by ballot to elect Ajia Tenney as Board Chair.

The Board voted by ballot to elect Craig Faith as Vice-Chair.

The new positions will be in effect at the adjournment of this meeting.

5. COMMITTEE REPORTS:

- Encouragement/Education Committee

Eric Kratz noted the first meeting the committee discussed Bike/WalkKC with local businesses to encourage them to participate in the event. The businesses stated they would allow the Board to place posters/information within their business and they were willing to discuss other options to promote the event.

They also discussed meeting with libraries to discuss the upcoming events as well as provide information on the Board and the goals and visions of the Board and committees.

The Committee would also look at contacting HOA's to see how they receive information and educating the public on the Livable Streets concept.

The Chamber of Commerce has been contacted but no response at this time.

Valerie Salazar advised there are currently discussions with city staff regarding a Facebook page and the concerns with this as far as public postings and the legalities with this type of social media.

Ms. Salazar also stated there are also discussions on having additional Walk-In/Bike In's (WiBi's) within the city to further education and promotion.

- Designations/Awards Committee

Dan Wiltshire provided minutes¹ for the Designations / Awards Committee.

Bob Busby presented the information within the minutes for review with the Board. The Board discussed different opportunities with the city to include WiBi's with various activities with the Parks and Recreation Department.

- Development Standards/Codes Committee

Craig Faith advised the committee has not met since the last Board meeting. They are planning another meeting soon.

6. PROJECT UPDATES / UPCOMING EVENTS:

- May National Bike and Walk Month

Dr. Kraemer advised there will be a meeting next month with city staff to discuss activities for this event.

- Development Activity Update

Mr. Park advised provided a "Livable Streets Summary²" to the Board that provides information on Capital Improvement Plan Funding. He gave additional information on the CIP projects and summary of items that will be presented this year to the Planning Commission in May.

In addition, Mr. Park advised MARC is having a Complete Streets / Livable Streets event on May 3, 2012, "Implementing Complete Streets in Your Community". This will be a free workshop however registration is encouraged.

7. LIVABLE STREETS WEBSITE WORK SESSION:

Eric Kratz provided the Board with an update of the www.livablestreetsls.com website. The website has been redesigned to be more user friendly and provide more up to date information.

8. ROUNDTABLE:

Mr. Park advised there will be a presentation to the Public Works committee in June to discuss traffic calming in an area on Victoria Drive. There are some citizens that do not have a right to sign the petition that may speak out against the "speed humps" and ask staff to increase the area of the petition which would then nullify the petition altogether.

He also advised the Bicycle Transportation Plan is in final form and will be going to the Planning Commission for review. He hopes to make this presentation in May.

9. NEXT MEETING: May 15, 2012**10. ADJOURNMENT:**

*There being no further business, on motion by Bob Busby, second by Ajia Tenney, the Board voted unanimously to adjourn the meeting. The April 17, 2012 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:00 p.m.*

Trisha Whitehead
Deputy City Clerk

Attachments:

- 1- Designation / Awards Committee meeting minutes.
- 2- Livable Streets Summary – Capital Improvement Plan Funding