

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, May 15, 2012
5:30 p.m.

Present –

* Aija Tenney	Present	Julie Ellis	Absent
Ed Kraemer	Present	Bob Busby	Present
Ryan Philyaw	Present	Dan Wiltshire	Present
Eric Kratz	Present	Kathryn Biagioli	Present
Craig Faith	Absent	Donnie Priest	Present
Valerie Salazar	Absent		

Staff Liaison Michael Park was present and Council Liaison Bob Johnson was absent.

1. CALL TO ORDER:

Chair, Aija Tenney, called the meeting to order at 5:30 p.m.

2. APPROVAL OF AGENDA:

On motion of Ed Kraemer, second by Ryan Philyaw, the Board voted unanimously to approve the published agenda.

3. APPROVAL OF APRIL 17, 2012 MEETING MINUTES:

On motion of Bob Busby, second by Ed Kraemer, the Board voted unanimously to approve the April 17, 2012 meeting minutes as amended. The April 17, 2012 meeting minutes were amended in Section 5, Committee Reports, Second Bullet, Subsection Designations/Awards Committee, to include the following text statement: "Bob Busby proposed a future discussion for funding opportunities such as donated benches, bicycle racks, etc."

4. COMMITTEE REPORTS:

Donnie Priest present at 5:37 p.m.

- Encouragement/Education Committee

Kathryn Biagioli provided an update on the committee's work. Two displays for Livable Streets and Walking/Bicycling Safety have been provided at both Lee's Summit Branch Public Libraries. HyVee has a poster for May Walk and Bike Month and a decorated bicycle. News articles written by Kathryn Biagioli and Ed Kraemer have been published for Livable Streets activities (walking and cycling). A walk-in/bike-in (wibi) event has been scheduled at Whistle Stop in coordination with another Parks and Recreation event. Other Livable Streets promotions were discussed for walking/cycling and would be coordinated for public release through the City's Public Information Officer (PIO), Melissa Fears, in addition to the Livable Streets website and Facebook. Bob Busby proposed a LSTV video for Transit Services in Lee's Summit is desirable. The board acknowledged the recent LSTV video for Bicycling by Ed Kraemer, thought it was well done and should be emulated for other Livable Streets activities as suggested by Bob Busby (Transit). Michael Park welcomed more LSTV video topics from the board such as walkability, express bus service, OATS /Route 252 bus service, cycling laws, clearing accessibility and sight obstructions in the right-of-way and along

sidewalks, etc. Initiating additional LSTV videos would be further explored by Kathryn Biagioli in coordination with the City PIO and was full supported by the board. Michael Park suggested brochures, specifically a Transit brochure, would be a nice supplement for the LSTV videos for distribution around the community. Other ideas for Livable Streets promotion and LSTV videos should be provided to Kathryn Biagioli. The board expressed the desire to release a LSTV video periodically (once in a while, e.g. quarterly, rather than monthly).

- Designations/Awards Committee

Bob Busby provided an update on the committee's work. Bob Busby indicated actions by Ajia Tenney have resulted in a commitment from both Lee's Summit branch public libraries (Oldham and Colbern) to install bicycle racks. Ajia Tenney said she would follow up with each library in the next couple weeks to ensure the bicycle racks are installed. Dan Wiltshire reported Bike Stop as the recipient of Bicycle Friendly Business Bronze Level Designation. This is the first Bicycle Friendly Business in Lee's Summit. Donnie Priest asked if other businesses in Lee's Summit could be designated Bicycle Friendly Business. Dan Wiltshire said the committee is working on others such as Spin Pizza (whom applied for designation, but was not awarded), Longview Community College, Paradise Park, etc. Ed Kraemer suggested the board should promote Bike Stop as a Bicycle Friendly Business to recognize the achievement and encourage other businesses to participate. Eric Kratz said it will be promoted on the Livable Streets website and Facebook. The board agreed to promote these types of accomplishments by businesses in Lee's Summit. Ed Kraemer confirmed that Michael Park will complete the next Bicycle Friendly Community application that is due in July.

- Development Standards/Codes Committee

Ajia Tenney had nothing to report.

Ajia Tenney entertained changes to committee assignments and chair responsibilities. The following committee changes were made: Ajia Tenney would join the Education/Encouragement Committee and Designations/Awards Committee; Ed Kraemer decided not to continue on the Designations/Awards Committee. The remaining committee assignments remained unchanged with Kathy Biagioli chair of the Encouragement/Education Committee, Dan Wiltshire chair of the Designations/Awards Committee, and Craig Faith chair of the Development Standards/Codes Committee. Additional changes will be considered for board members that were absent, including the position of Development Standards/Codes Committee chair, at the next meeting.

5. PROJECT UPDATES/UPCOMING EVENTS:

- May National Bike and Walk Month

The board acknowledged the Mayor's proclamation of May as Bike and Walk Month in Lee's Summit at a previous City Council meeting in May. Ed Kraemer noted several metropolitan activities for National Bike Month, including the KC triathlon, clips of faith videos and event, and tour de brew.

- Development Activity Update

Michael Park reported Summit Place, the large scale retail project located between I-470 and Ward Road, has been postponed at City Council to an unspecified date. There were no other development updates to report. Michael Park also noted the Capital Improvement Plan (CIP) would be presented to Planning Commission for public hearing and adoption in May. Eric Kratz acknowledged the CIP inclusion of paved shoulders with the reconstruction of Pryor Road

between Hook and M-150, but asked if paved shoulders along Pryor Road north of Hook would be included in the CIP. Michael Park said it had been considered, but the CIP lacked the funds for that project at this time. Paved shoulders along Pryor Road north of Hook as well as along other interim roads (e.g. Todd George Parkway north of Colbern Road) would remain a priority consideration for additional projects in future CIP proposals (annually).

- Bicycle Transportation Plan Adoption Schedule

Michael Park provided the schedule for adopting the Bicycle Transportation Plan (as reviewed and recommended by the board at previous meeting). The plan would be presented to the City Council for discussion, then to the Planning Commission at a public hearing at the last commission meeting in May, followed by Planning Commission adoption by resolution at the first commission meeting in June. Ryan Philyaw confirmed with Michael Park that bicycle access is prohibited along I-470 (and all interstates).

6. **ROUNDTABLE:**

Michael Park mentioned the Sustainability Plan would be presented to City Council and includes many elements supporting Livable Streets, specifically within the Transportation Section. Michael Park also noted two public meetings were scheduled in May for the M-150 Sustainable Vision and Framework Plan and associated design standards (which were reviewed and supported by the board related to Livable Streets). He also recognized an award received by the Midwestern Institute of Transportation Engineers for the City's School Safety Study Program.

Bob Busby continued the discussion regarding Livable Streets improvements/activities funding. He asked the committee to think about the potential for funding by donation (also referenced the Parks and Recreation model "Friends of the Park" as an example). Bob Busby would like the board to consider small specific items like bicycle racks and benches and prepare to identify these at the next board meeting. Donnie Priest proposed Bicycle Friendly Business assistance for bicycle racks by the board; for example a cost share where the business that applies for designation is assisted with partial cost of bicycle rack(s) funded by the board (or board sponsored fund/donation program). Ajia Tenney asked to place discussion of 501c3 and other funding/donation options on the next board agenda. She would like to have the board formally discuss Livable Streets funding, the board's interest and commitment with a potential vote, at the next regularly scheduled monthly board meeting.

Ed Kraemer asked about Council liaison appointments to the board. Michael Park noted Council committee and board appointments were tentatively scheduled to occur in May following the election of Mayor Pro-Tem.

Ajia Tenney said she would be absent at the June 19, 2012 meeting and Craig Faith, Vice Chair, would be present to facilitate the meeting.

7. **NEXT MEETING:** June 19, 2012

8. **ADJOURNMENT:**

There being no further business, on motion by Bob Busby, second by Kathy Biagioli, the Board voted unanimously to adjourn the meeting. The May 15, 2012 Livable Streets Advisory Board meeting was **ADJOURNED** at 6:50 p.m.

Michael Park, PE, PTOE
City Traffic Engineer