

**LIVABLE STREETS ADVISORY BOARD  
ACTION LETTER  
CITY OF LEE'S SUMMIT**

Tuesday, June 19, 2012  
5:30 p.m.

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Present –

*Aja Tenney  
Ed Kraemer  
Ryan Philyaw  
Eric Kratz  
\* Craig Faith  
Valerie Salazar*

*Absent  
Present  
Absent  
Present  
Present  
Present*

*Julie Ellis  
Bob Busby  
Dan Wiltshire  
Kathryn Biagioli  
Donnie Priest*

*Absent  
Present  
Present  
Absent  
Present*

*Staff Liaison Michael Park was present and Council Liaison Rob Binney was absent.*

**1. CALL TO ORDER:**

*Chair, Mr. Craig Faith, called the meeting to order at 5:33 p.m.*

**2. APPROVAL OF AGENDA:**

*On motion of Dr. Ed Kraemer, second by Mr. Dan Wiltshire, the Board voted unanimously to approve the published agenda as amended.*

**3. APPROVAL OF MAY 15, 2012 MEETING MINUTES:**

*On motion of Mr. Dan Wiltshire, second by Mr. Bob Busby, the Board voted unanimously to approve the May 15, 2012 meeting minutes as amended by Dr. Kraemer.*

**4. COMMITTEE REPORTS:**

- Committee Assignments

*The Board reached a consensus to have Mr. Donnie Priest Chair the Development Standards/Codes Committee.*

*In light of Mrs. Julie Ellis' resignation, the Board discussed changes to committees. The Board reached a consensus to leave the committee assignments as they stand.*

- Encouragement/Education Committee

*Mrs. Valerie Salazar provided an update on the committee's work with Walk-In/Bike-In's (WI/BI's). The National Bike/Walk Month in May was a success. The committee met with businesses regarding the WI/BI promotions. The Whistle stop promoted a WI/BI on a Friday evening which kicked off Music in the Park, the committee is still waiting on feedback from this event. The committee will continue to discuss these with businesses and to have the Board become more involved in this process. The Board discussed how to promote the WI/BI's and be able to present a workable idea with businesses to promote the Livable Streets ideas as well as the business.*

- Articles and Media Discussion

*Mrs. Salazar also advised that Kathy sent her an email expressing the need for more articles in the local papers and to see if there was any interest from the committee to discuss this further. She provided ideas of topics for the articles. The Board discussed ideas for articles. Dr. Kraemer advised there could be an article written by the Board on a monthly basis, published by the Journal for free which helps promote the Board and provide copy for the newspaper. Dr. Kraemer advised Mrs. Kathy Biagioli would be willing to write an article for June. Mrs. Salazar advised she would write the article for August.*

*The committee will be looking at Walk to School Day and how to promote this event.*

*Mr. Eric Kratz advised he is working on updating the website. He noted there will be a meeting on August 6 at the Gamber Center hosted by the Missouri Department of Transportation regarding walking, biking and transportation needs.*

- Designations/Awards Committee

*Mr. Dan Wiltshire advised there was nothing to report.*

- BFC Application Due 7/20

- Development Standards/Codes Committee

- Plan of Action Discussion

*Mr. Faith advised the committee has taken on the task of reviewing the Code of Ordinances, the Unified Development Ordinance and Traffic Schedule to determine the needs for improvements within the City while complying with each. Dr. Kraemer asked Mr. Steve Arbo, City Manager, to assist the Board with determining the best method of supporting the City while striving for improvements for the citizens.*

*Mr. Arbo provided information regarding the design standards of the city and how this may or may not affect the Board's decisions on suggested improvements of the City. The M-150 District Overlay is like a pilot program in the City to determine the direction of future development/redevelopment in the City.*

*Mr. Arbo also gave the Board information on incrementalism. He felt the public usually looks for large projects that affect a majority of the citizens in order for them to take a stand one way or another. He also noted Dr. Kraemer's suggestion to have Livable Streets ordinance that gives the overall concepts and ideals of the Board's. He suggested the Board find a way to measure the support the Livable Streets concept to be able to make a presentation to the Council to provide suggestions and/or recommendations for future developments.*

*Mr. Park suggested the Board take on the downtown/shared parking issues and look for a resolution. This would help to re-brand the Board. Mr. Faith suggested the committee do more research to find a cause(s) the Board could attach themselves to. Mr. Busby suggested a Work Session of the Board to find the "cause" they would like to support to help re-brand the LSAB. Mr. Arbo recommended the Board look for a mass support project they can stand behind. The Board reached a consensus to look for a date for a Work Session to discuss this matter further.*

**5. DISCUSSION: FINANCE AND DONATION; LSAB ACTIVITIES/PROGRAMS (e.g. 501c3):**

*Mr. Bob Busby noted the discussion from May 15, 2012 and asked the Board to think about items that could be obtained through donations or partnering with businesses. Mr. Busby asked the Board to discuss the possibility of a 501c3. Mr. Park provided the Board information on a 501c3 and the possibility of costs involved. He suggested to have someone from the Finance Department present the Board with information at the next meeting regarding the formation of a 501c3. The Board reached a consensus to do so.*

**6. PROJECT UPDATES / UPCOMING EVENTS:**

- Development Activity Update

*Mr. Park noted several speed humps that are being constructed throughout the city to benefit neighborhoods. There is another project being awarded for street lights on Ward and Persels. The Public Works department has requested funding for additional lighting around Pryor Road and Longview. MoDot has submitted for funds for pedestrian facilities around 291 Hwy between 50 Highway and 470 Highway to add pedestrian facilities and to look at improvements at 291 Hwy and 50 Highway. He also noted the proposal for the Blackwell interchange and cost-sharing with the Missouri state highway commission would agree to the cost-sharing proposal.*

*Mr. Park noted the Stanley Event Center project will be presented to Council in the near future. This passed through the Planning Commission. Hearthview at New Longview is an apartment project that will be going back to the Planning Commission before being presented to City Council. There are two applications with the Planning & Development department that will provide sidewalks around St. Luke's hospital and the Hy-Vee grocery store on Rice Road.*

- Bicycle Transportation Plan – Adopted

*Mr. Park noted the Bicycle Transportation Plan has been adopted by the Planning Commission and is now part of the City's plan.*

**7. ROUNDTABLE:**

*Mr. Park advised the Board that the Public Works Committee meetings were now scheduled at the same time as the LSAB meetings. This will cause a conflict for both him and the Council Liaison. He will get with Aija (Chair) to discuss a new meeting time and/or day.*

*Mr. Park also recommended adding a "Public Comment" section to the agenda to encourage more public participation in the meetings.*

*Dr. Kraemer recognized the resignation of Mrs. Julie Ellis from the Board and stated there would need to be a replacement. Mr. Park advised Mrs. Ellis was going to talk with Mayor Rhoads and Mayor Rhoads would then appoint a new member to the Board.*

**8. NEXT MEETING: July 17, 2012**

**9. ADJOURNMENT:**

*There being no further business, on motion by Bob Busby, second by Ed Kraemer, the Board voted*

*unanimously to adjourn the meeting. The June 19, 2012 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:25 p.m.*

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Trisha Whitehead  
Deputy City Clerk