

**LIVABLE STREETS ADVISORY BOARD  
ACTION LETTER  
CITY OF LEE'S SUMMIT**

Tuesday, November 20, 2012  
7:00 p.m.

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Present –

<i>* Aja Tenney</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Ryan Philyaw</i>	<i>Present</i>
<i>Dan Wiltshire</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Kathryn Biagioli</i>	<i>Present</i>	<i>Craig Faith</i>	<i>Present</i>
<i>Mike Barnett</i>	<i>Absent</i>	<i>Vacant</i>	
<i>Valerie Salazar</i>	<i>Absent</i>		

*Staff Liaison Michael Park and Council Liaison Rob Binney were present.*

**1. CALL TO ORDER:**

*Vice-Chair, Craig Faith, called the meeting to order at 7:00 p.m at the request of Chair, Aja Tenney*

**2. PUBLIC COMMENTS:**

*Mr. Kent Worman was introduced by Ed Kraemer. Mr. Worman was interested in the board and its activity. He was there for observation.*

**3. APPROVAL OF AGENDA:**

*On motion of Bob Busby, second by Aja Tenney, the Board voted unanimously to approve the published agenda.*

**4. APPROVAL OF OCTOBER 16, 2012 MEETING MINUTES:**

*On motion of Aja Tenney, second by Dan Wiltshire, the Board voted unanimously to approve the October 16, 2012 meeting minutes.*

**5. COMMITTEE ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

*Kathryn Biagioli provided an update on the committee's work. She noted a follow-up meeting had been scheduled with Linda Thompson (R7 School Transportation Director) for June 24<sup>th</sup>, 2013, to discuss Walk/Bike to School Events. This meeting would include the Encouragement/Education Committee and was to occur at 1:00 p.m. on this date. Ms. Biagioli also provided some feedback and information regarding this year's Bike/Walk to School Month activities. Craig Faith suggested future Bike/Walk events seek participation from more officials, including continued participation from the Mayor. Dan Wiltshire submitted an article based on the Bike Stop Bicycle Friendly Business designation. This article would include a Q&A interview editorial with the owner of Bike Stop. Requests for individual board member Top 3 for a Top 10 List of reasons each board member is interested in Livable Streets/service to Livable Streets Advisory Board (to be used in future articles or as a unique article) were incomplete and this discussion would continue at the next regular agenda. Eric Kratz described the loss of LSAB website and noted business in this regard was later on the agenda.*

- Designations/Awards Committee

*Dan Wiltshire described the proclamation event that occurred in November recognizing the City's recent Bicycle Friendly Community designation and last year's Walk Friendly Community designation. Ed Kraemer and Craig Faith also contributed to the discussion, giving praise for the event and noting activities. Michael Park and Craig Faith described the Park and Ride Improvement Celebration Event that also occurred in November. Council Liaison Binney suggested staff share these accomplishments with the brand manager.*

- Development Standards/Codes Committee

*Activity updates for standards/codes committee discussion was conducted to the extent committee members had completed their meeting with assigned organizations from the summer work session:*

*Michael Park noted his discussion with the Planning Commission, which was recorded and available on the City's website. The Planning Commission gave admiration and overall support to the Livable Streets initiative. They provided a couple specific ideas for possible standards improvement; increased landscaping requirements, especially along street frontage, and revised standards for parking (to encourage maximum parking limits, shared parking, etc.). Craig Faith asked if more bike parking could help with setting new parking standards. Michael Park said that would be an intended consideration for a variety of development types and scales. Kathy Biagioli asked how bike parking could be accommodated downtown. Michael Park suggested bike parking may be accommodated within the public parking lots downtown rather than on street or sidewalk. Craig Faith asked if a person could walk their bicycle downtown on the sidewalk. Michael Park said that would be okay based on his knowledge of the law.*

*Bob Busby noted a meeting with Tom Lovell, representing Parks and Recreation. Mr. Busby said Parks and Recreation was supportive of Livable Streets, but must be careful in cooperative activities. Parks and Recreation is very sensitive to budget. Parks and Recreation would support "quiet" changes to standards, especially mandates that benefit park facilities, but they provided no specific interests at this time.*

*Craig Faith noted a discussion with Fire Chief Martin, an informal meeting. The Fire Departments main interest related to Livable Streets would support standards that promote street connectivity and greater road width. Craig Faith had sent meeting requests and information regarding the meeting purpose, goals, and Livable Streets initiative to the Economic Development Council, Police Chief Piccinini, and Nancy Bruns at the Chamber of Commerce. These meetings had not occurred yet. Craig Faith will include Ed Kraemer, also assigned to meet with EDC, public safety departments, and Chamber of Commerce, on the meeting(s). Craig Faith will provide another update at the next board meeting.*

*Michael Park suggested the committee also visit with Downtown Lee's Summit Main Street organization and Arts Council. There may be other organizations of interest too. The board agreed. Bob Busby suggested the board wait to assign these committee/organizational meetings to committee members until after the other assignments are done. The board agreed.*

## **6. BUSINESS:**

- Website Server Application

Eric Kratz restated the history and current conditions of the Livable Streets Lee's Summit website. The City of Lee's Summit could host the website at no charge compared to a monthly service fee of \$5-\$10 for a private host. The City would require an application from the board to consider hosting the website. On motion of Ed Kraemer, second by Bob Busby, the Board voted unanimously to approve an application by the board, authored by the Chair, to the City of Lee's Summit for use of its servers to host the Livable Streets Lee's Summit website.

- *Traffic Enforcement – Bicycle Enforcement Position Statement by the Board*

Ed Kraemer reiterated the reason and intent of the statement, as discussed at the previous board meeting. Ed Kraemer presented a draft statement for review. Ryan Philyaw, absent from the previous meeting, asked why and who would receive the statement. Ed Kraemer explained the statement was to support the Police Department, promote safety and equality of all road users, especially cyclists, and as such it would be given to the Police Chief. Ajia Tenney and Eric Kratz also contributed to the discussion explaining the intent of the statement and a summary of the last board meeting discussion on the topic. The board generally asked if the statement should be more publicized, which garnered some board discussion. The board generally agreed, rather than publicize the position statement, they should promote the position through continued public education opportunities (e.g. LSTV, news articles, classes, website, etc.). Ajia and several other board members suggested the draft be revised with stronger language representing the board's position. Other board members considered more broad ("weaker") language. In general, all board members desired clarity in the statement regarding the position of the board and thought the draft was really good. The position statement would benefit public safety and improve the public perception of the board (Livable Streets) and cyclists if more cyclists follow the law. In conclusion, the draft position statement was amended to read as follows:

*"Bicyclists have the same rules, rights and responsibilities as other drivers on the road. The Livable Streets Advisory Board encourages all cyclists, motorists and pedestrians to obey traffic laws. To this end, the board will continue to participate with the City in community education efforts. The board supports the Lee's Summit Police Department in its enforcement of traffic laws in a fair, equal, and consistent manner for motorists, cyclists and pedestrians alike."*

On motion of Bob Busby, second by Ed Kraemer, the Board voted unanimously to approve the board position statement as written through amendment of the initial draft for Ajia Tenney to incorporate in a letter to the Police Chief. Ajia Tenney would provide an introduction, including the board mission statement, as part of the letter that will be distributed to the Police Chief from the board. Michael Park will share the police response from Chief Piccinini with the board at the next board meeting following distribution of the position statement. This response should include general impacts, schedule of implementation, anticipated changes in enforcement, etc.

## **7. PROJECT UPDATES/UPCOMING EVENTS:**

- Branding

Michael Park noted the City Council had authorized the funding for City branding and the employment of a brand manager. The recently hired brand manager, Mr. James McKenna, would work from the Chamber of Commerce. Michael Park will facilitate a meeting with the brand manager, Ajia Tenney, and Craig Faith.

- Project Solicitation of Potential Bond Issue

Michael Park noted the City Council was soliciting potential capital projects for consideration of a potential April No-Tax Increase Bond Issue. Any person who desired to submit a project for

consideration or support a project already under consideration, could do so through the City's webpage that was established for public input, participate in the public meetings with City Council or City Council Capital Improvements Ad-Hock Committee, or contact their Councilperson directly. Council Liaison Binney noted the Committee will meet on November 26th in the Council Chambers.

- Development Activity Update

Michael Park provided an update for recent development projects including, Wal-Mart application near M-150 and Market, Walgreens construction near M-150 and Ward, and Price Chopper preliminary plans near Todd George Pkwy and US 50 Highway.

## 8. **ROUNDTABLE:**

Bob Busby asked if a quorum would be expected for the December meeting due to the holidays. Based on comments from the board, there should be enough attendance for a quorum at the December meeting.

Council Liaison Binney recommended the board watch published planning commission and council agendas for development activity, review development applications and follow Michael Park's development updates during the board meeting. Development activity is on the rise. For example, residential permits are trending upward beyond recent forecasts.

Craig Faith mentioned the Citizens Leadership Academy hosted by the City of Lee's Summit would be open for participation again this year and encouraged any board member to consider this program. He provided some background to the board regarding this program as a previous participant.

Bob Busby asked that "residual sidewalks" be considered on a future board agenda for discussion.

There was general desire from the board for a letter head considering the discussion and resulting product of the recent position statement. The development of a letter head and appointment of committee assignments for organizational meetings with the Lee's Summit Downtown Main Street organization and Arts Council, among potentially other organizations, will be tasks on the next board agenda for business.

## 9. **NEXT MEETING:** December 18, 2012

## 10. **ADJOURN:**

There being no further business, on motion by Dan Wiltshire, second by Ryan Philyaw, the Board voted unanimously to adjourn the meeting. The November 20, 2012 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:38 p.m.

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Michael Park, PE, PTOE  
City Traffic Engineer