

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, February 19, 2013
7:00 p.m.

Present –

<i>* Aija Mignon</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Ryan Philyaw</i>	<i>Present</i>
<i>Dan Wiltshire</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Kathryn Biagioli</i>	<i>Present</i>	<i>Vacant</i>	
<i>Mike Barnett</i>	<i>Absent</i>	<i>Vacant</i>	
<i>Craig Faith</i>	<i>Present</i>		

Staff Liaison Michael Park and Council Liaison Rob Binney were present.

1. CALL TO ORDER:

Chair, Aija Mignon, called the meeting to order at 7:01 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Ed Kraemer, second by Ryan Philyaw, the Board voted unanimously to approve the agenda.

4. APPROVAL OF January 15, 2013 MEETING MINUTES:

On motion of Bob Busby, second by Craig Faith, the Board voted unanimously to approve the January 15th, 2013 meeting minutes.

5. COMMITTEE ASSIGNMENTS AND REPORTS:

Dan Wiltshire present at 7:06 p.m.

- Encouragement/Education Committee

Kathryn Biagioli provided an update of activities by the Encouragement and Education Committee. The board discussed May Bike/Walk Month assignments. A committee meeting will be scheduled to further discuss and take action for May Bike/Walk Month outreach and organization before the regularly scheduled board meeting in March. Aija Mignon will coordinate the subcommittee bike/walk month meeting with assistance from Dan Wiltshire and Mike Barnett, using Ed Kraemer's contacts and information/past agenda's from Kathy Biagioli.

- Designations/Awards Committee

There was nothing to report. Michael Park provided copies of the Bicycle Friendly Community Feedback Report and Walk Friendly Community Feedback Report for board members to review in preparation for future discussion. A review of the Walk Friendly Community and Bicycle Friendly Community Feedback reports will appear on the regularly scheduled March meeting agenda.

- Development Standards/Codes Committee

Craig Faith reported his personal meeting with the Fire Department. The Fire Department desires more street connectivity and wider streets, a shared vision with the Livable Streets initiative. Craig Faith had not yet met with the Police Department to discuss shared interests between the board and Police Department.

New assignment considerations were postponed until all existing tasks are completed. Only a meeting with the Police Department remains from the list of existing tasks. Members of the board thought similar meetings with the Arts Council and Downtown Main Street organization would be beneficial when assigned.

6. PROJECT UPDATES/UPCOMING EVENTS:

- No-Tax Increase Bond Issue

Michael Park provided some general information, addressed board questions. The ballot would include two questions: Cultural Arts (Multiple Facilities) and Road Improvements (Pryor Road Shoulders and Orchard Street Improvements). Role of the board and individuals were clarified for the April bond election. General information for public education on the issue(s) would be available from the City's Administration Department by the first week of March.

- Website Server Application

Eric Kratz requested the board review the website, www.livablestreetsls.com, which is online. He has tried to duplicate the old website from memory since it was lost over the winter. If the board has any comments or suggestions, please email or contact Eric Kratz.

- Branding

Michael Park has scheduled Jim McKenna, Brand Manager, to attend the March board meeting.

- Project Solicitation of Potential Bond Issue

Michael Park noted the City Council will consider bond questions on Thursday, January 17th. Councilman Binney provided an overview of the bond projects and potential questions for voter consideration.

- Development Activity Update

Michael Park provided an update for recent development projects including the Wal-Mart application near M-150 and Market.

7. DISCUSSION:

8. ROUNDTABLE:

Michael Park mentioned the Mayors intention and schedule to reappoint Ajia Mignon, Ryan Philyaw, and Eric Kratz to the board as well as the appointment of two new board members to fill the vacancies of Valerie Salazar and Donnie Priest before the next regular board meeting in March. Board election of the Chair and Vice-Chair position would occur at the regularly scheduled board meeting in April. Michael Park will invite the City's legal staff to either the April or May board meeting to address legal questions from board members regarding the role, responsibilities, governance, and limitations of the board and its membership.

Ed Kraemer provided some information regarding the recent National New Partners for Smart Growth Conference held in Kansas City, where he and Michael Park made a presentation for Livable Streets in Lee's Summit. He also noted the City of Lee's Summit and Mayor Rhoads received the 2013 Smart Growth Community Award. Ed Kraemer was asked to give a Livable Streets update to the Lee's Summit Noon Rotary and the Lee's Summit Chamber of Health Advisory Board before the March board meeting.

9. **NEXT MEETING:** *March 19, 2013*

10. **ADJOURN:**

*There being no further business, on motion by Bob Busby, second by Dan Wiltshire, the Board voted unanimously to adjourn the meeting. The February 19, 2013 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:17 p.m.*

Michael Park, PE, PTOE
City Traffic Engineer