

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, February 18, 2014
7:00 p.m.

Present –

<i>* Craig Faith</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Dan Wiltshire</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Barbara Keller</i>	<i>Absent</i>	<i>Matthew Fuller</i>	<i>Present</i>
<i>Vacant</i>	<i>Absent</i>		

Staff Liaison Michael Park was present. Former board member, replaced since last months meeting, Kathy Biagioli was also present.

1. CALL TO ORDER:

Chair, Craig Faith, called the meeting to order at 7:03 p.m.

2. PUBLIC COMMENTS:

Ms. Sharon Bazzle 309 SW Gratford Rd., Lee's Summit, M, was present. She made several suggestions for improved traffic. Those suggestions include: Add a turn lane in-front of the Quick Trip (this may need additional clarification, the area is State maintained). Add white pavement marking lines along the ramps at the Jefferson/M291 Interchange with US 50 Hwy. to extend the delineation of lane separation further from the intersection (this too is State maintained and she thought this improvement would help people stay in the correct lane earlier and not block an otherwise open lane by staging in the middle of the ramp). Restripe Jefferson Street from 2nd Street to Blue Pkwy. with a narrower left-turn lane and wider through lanes (staff agrees this improvement is desired and should be pursued when the street is resurfaced). Additional police enforcement was requested for the M-291 South interchange area (red light violations and careless driving). Requested intersection white skip lines to better guide traffic through the interchanges and outer road intersections at US 50 Hwy. and M291 Hwy. (these areas are State maintained). Ms. Bazzle provided her phone number if staff had any questions. Staff would send these suggestions to MoDOT, as it pertains to State highways and intersections, and to the Lee's Summit Police Department regarding enforcement. Ms. Bazzle appreciated the opportunity to express her comments and did not stay for the remaining agenda. She was advised of the City's No Tax Increase Bond Issue that could address some of her concerns and questions regarding the M291 South interchange at US 50 Hwy.

3. APPROVAL OF AGENDA:

On motion of Ed Kraemer, second by Matthew Fuller, the Board voted unanimously to approve the agenda as posted.

The board welcomed new members Eric Vaughan and Barbara Keller (absent); both are replacement members for Mike Barnett and Kathy Biagioli. Board members introduced themselves to Eric Vaughan and he did the same in return.

4. APPROVAL OF January 21, 2014 MEETING MINUTES:

On motion of Ed Kraemer, second by Matthew Fuller, the Board voted unanimously to approve the

January 21st, 2014 meeting minutes as written.

5. **COMMITTEE ASSIGNMENTS AND REPORTS:**

- Committee Members

Due to board membership changes a review and assignment of committees was done. Matthew Fuller will chair the Education and Encouragement Committee. The Education and Encouragement Committee will also consist of Eric Kratz, Eric Vaughan, Molly Wichman, and potentially Barbara Keller (whom was suggested and will be confirmed at the next meeting). Dan Wiltshire will maintain the Chair position of the Designations and Awards Committee. The Designations and Awards Committee will also consist of Ed Kraemer and Bob Busby. Bob Busby will maintain the Chair position of the Development Standards and Codes Committee. The Development Standards and Codes Committee will also consist of Greg Hunsucker, Ed Kraemer, and Eric Vaughan.

- Encouragement/Education Committee

Kathy Biagioli shared information with the committee and new chair, including the availability of resources and instruction, to carry forward the work she had done while a board member and committee chair. The last article to be submitted was in December, it would be published in the Tribune within the next month. It had already been published by the Journal. Dan Wiltshire previously committed to write an article based on Bike America's recent Bicycle Friendly Business designation. Eric Kratz updated the website again and is soliciting any comments from the board to generate additional traffic. Eric Vaughan indicated he would connect the Bike Walk KC web/social media to the Livable Streets Lee's Summit website to encourage additional exposure.

- Designations/Awards Committee

There was no significant activity to share.

- Development Standards/Codes Committee

Craig Faith provided an update on final drafting of the board recommended Bicycle related ordinance revisions. He had spoke with Captain Jim Green and briefly discussed the ordinance revisions and process. A subsequent meeting was desired to continue the discussion and would include the Committee Chair and staff. Craig Faith would schedule this meeting within the next several weeks.

6. **BUSINESS/DISCUSSIONS:**

- April 2014 "No Tax Increase" Bond Issue

Michael Park provided a presentation to the board and addressed questions regarding the April 2014 "No Tax Increase" Bond Issue for interchange improvements at US 50 Highway and M-291 (South Junction).

- LSAB Strategic Plan Performance and LSAB Activity Measures

Michael Park shared a developed "dash board" for performance measures related to the boards strategic plan. The board reviewed and commented on the "dash board", which was a matrix of strategic plan goals, objectives, and activities. Generally, the feedback was positive. It was

important to capture some brief comments summarizing status of activities or dates of completion. Additional discussion occurred about goals and needed revisions for specificity in the future plan development. A formal review of the plan is needed and should be scheduled sometime this coming summer at a regularly scheduled board meeting. The “dash board” proposed would be appropriately updated for not only the current plan but also any plan amendments. Targets and projections should be considered whenever the plan is reviewed and revised.

- Neighborhood Assessments for Walkability

Craig Faith led the discussion. He reviewed the Springfield, MO, studies for Neighborhood Assessments for Walkability (Bradford Park Report). The research was health related; an audit for livability, active living and active neighborhoods. Everyone thought this is a good idea, but there were general concerns regarding resource availability and clear expectations of outcome. While the study done in Springfield, MO had positive results and valuable information from a residents perspective of livability, the scale was significantly smaller than its applicability to Lee’s Summit. Much of the discussion revolved around the feasibility of this type of study in Lee’s Summit. It didn’t need to match the Springfield, MO study but it could be similar, if there was interest by the board in its pursuit. The board desired additional information before making any decision or deferment. Craig would send out additional information to the board and revisit the issue next month.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity Update

Michael Park provided a brief summary of recent development activity. It was noted that all recent development has complied with the Livable Streets resolution, or exceeded the current requirements for pedestrian and bicycle accommodation. There was no discussion.

8. ROUNDTABLE:

Michael Park mentioned a couple residents recently commented on the lack of snow removal on sidewalks, looking for support of an ordinance (Lee’s Summit does not have an ordinance for snow removal on sidewalk, public or private) to improve livability. This was an issue in Lee’s Summit from a pedestrian mobility, livability and ADA compliance perspective and appropriate for consideration by the board. Mr. Park suggested the board formally request City Council guidance on the issue and make known their availability to City Council, if needed, prior to addressing the issue without City Council direction. The board concurred and an email would be drafted to the City Council liaison requesting this issue be discussed by City Council and assigned to the board, if assistance is desired. They would take no action otherwise at this time. Craig Faith and Mr. Park would draft the correspondence to Mr. Binney.

9. NEXT MEETING: March 18, 2014

10. ADJOURN:

*There being no further business, on motion by Bob Busby, second by Ed Kraemer, the Board voted unanimously to adjourn the meeting. The February 18, 2014 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:35 p.m.*

Michael Park, PE, PTOE
City Traffic Engineer