

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, September 16, 2014
6:30 p.m.

Present –

<i>Craig Faith</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>*Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Dan Wiltshire</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Absent</i>
<i>Barbara Keller</i>	<i>Absent</i>	<i>Matthew Fuller</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

Staff Liaison Michael Park was present and City Council Liaison Trish Carlyle was absent.

1. CALL TO ORDER:

Bob Busby called the meeting to order at 6:36 p.m.

2. PUBLIC COMMENTS:

Dale Coy, a Lee's Summit citizen, was present and shared several comments and questions. He thought the board was supposed to be more than a bicycle committee, but the proposed bicycle ordinance supports the perception the board is only a bicycle committee. However, he generally agrees with the bicycle ordinance proposed by the board. Mr. Coy asked if other ordinances need to be reviewed and why the board had not done these too; why it was only focused on bicycles. The board responded that it considers all non-motorized and motorized transportation users in its mission. The board further explained the process to which the bicycle ordinance was initiated; that many organizations were asked where the board could be of assistance on many topics, but only the Police Department had reciprocated with an interest in bicycle ordinance review so that is where the board focused its recent efforts. Mr. Coy then specifically asked the board to review the motorized bicycle ordinance (to reconsider the definition and requirements for motorized bicycles and their use in Lee's Summit). The board will consider this request at a future board meeting. Mr. Coy also requested the meeting agenda and minutes be posted on the City's website. Michael Park said this was a known issue being addressed by the City's Admin Department, but in the interim all LSAB agenda and meeting minutes could be found on livablestreetsls.com.

3. APPROVAL OF AGENDA:

On motion of Craig Faith, second by Eric Vaughan, the Board voted unanimously to approve the agenda as posted.

4. APPROVAL OF August 19, 2014 MEETING MINUTES:

On motion of Eric Vaughan, second by Ed Kraemer, the Board voted unanimously to approve the August 19th, 2014 meeting minutes as written.

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Molly Wichman reported that she submitted a Bike/Walk to School article. Another article was written by Bob Busby and is pending publication for whenever necessary. Mr. Busby is going to engage OATS Transit Services to find out how the board might be able to help them. Michael

Park will send Mr. Busby the OATS contact information. As a result of this communication, an additional article may be written based on OATS/transit.

- Development Standards/Codes Committee

The bicycle related ordinances were reviewed by the Public Safety Advisory Board and recommended to the City Council. The ordinances will go to September Public Works Council Committee, and lastly to City Council for adoption.

- Event/Organizational Champions
 - Downtown Lee's Summit Main Street (KCPL Grant)

Craig Faith said the grant was denied. However, Downtown Lee's Summit Main Street wants to continue talks with the board. Mr. Faith will continue developing the partnership with DLSMS. Eric Vaughan offered to help Mr. Faith, if needed.

- Walk & Bike to School Day

Michael shared information regarding the work done by Greg Hunsucker. Meadow Lane, Longview Farm, and Westview Elementary were all signed up to participate. He also noted that Barbara Keller had received confirmation that all three Blue Springs schools (Voy Spears, Chapel Lakes, and Delta Woods) were going to participate. Other schools were still considering participation and may join. Lee's Summit District schools would participate on Oct. 7th due to the late start Wednesday and Blue Springs schools would participate on Oct. 8th (national day). The press will be invited, as well as City public relations, Council, Mayor, etc. Individual board members offered to help attend the events wherever a school might find their presence beneficial. Any board member willing to volunteer should contact Greg Hunsucker for coordination. Molly Wichman suggested, with LSAB support, a post event article (noting participation, pictures, etc.) would be worthwhile.

- Miscellaneous Topics

Mr. Busby talked about the approach for "Champion" reports on future agendas would be consistent with this evenings agenda. If any member has a report that might take significant discussion, that item should be noted on the agenda separately (e.g. Walk & Bike to School Day). Other reports should be brief and covered under the Miscellaneous Topics. If a member has a significant item to discuss, they need to contact the Chair in advance of the meeting (and copy the staff liaison) so that it will be included on the agenda. The agenda is normally developed 5-10 business days in advance of the meeting.

Eric Vaughan commented that he is also on the Historic Preservation Commission. Consequently, the board determined the HPC should be another partnership and that Mr. Vaughan would be the assigned "Champion" to that organization. The HPC has asked for the Livable Streets Advisory Board to assist with organizing a historical tour bike ride event. The board offered to help HPC with route collaboration, participation in the ride (lead the ride if necessary) and promotion. The event would likely occur next May. Eric Vaughan will let the HPC know of the boards support.

Molly Wichman said the Chamber of Commerce delivers a community Healthcare Directory. Her article regarding Livable Streets will be included in the directory that is distributed in January. She also has a booth at the health fair and will include Livable Streets reference materials.

Ed Kraemer has reached out to Jim McKenna (Marketing Manager), but not yet received a response. He will continue to follow-up with Mr. McKenna.

Craig Faith noted Downtown Lee's Summit Main Street committees are interested in more integration with Livable Streets Advisory Board. He also indicated John Knox Village will host a Leadership Lee's Summit (Chamber) session as part of the healthcare day and participate in a "Aging Simulation" that exposes people to mobility issues, accessibility, vision impairment, etc with a tie-in to Livable Streets. Craig asked for members to help with a demonstration of this "Aging Simulation" on Nov. 11th from 2-5 p.m. The Livable Streets Advisory Board will be advertised at the event.

Mr. Faith noted the Health Education Advisory Board received a \$5K-\$10K grant to put on community-wide hands only CPR training. This training targets active people. The HEAB would like to involve Livable Streets Advisory Board in the training/coordination. Dates of the training are TBD sometime after 2014.

Bob Busby met with the Parks Department. Their first item of discussion will be about a trail between the Happy Tails Dog Park and James A. Reed Wildlife Area along Ranson Road. He also said the board will be helping with Tour De Lakes so each member should expect to volunteer at the event (e.g. support SAG stations if not riding in the event).

6. BUSINESS/DISCUSSIONS:

- Strategic Plan Amendment

Eric Kratz reviewed the strategic plan. There were no further changes since there were no proposed changes as a result of last month's solicitation of board review. A print version will be brought to the next board meeting for a vote of adoption. Eric Kratz will send the final draft of the amended strategic plan to Michael Park for distribution.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity Update

Michael Park provided a brief summary of current capital and development projects. There were no particular issues for concern. The 2nd Street "Road Diet" was completed. The board was pleased with the outcome of this project and thought the lane widths as described by Mr. Park were as good as they could be expected. No changes to the 2nd Street layout were desired, but bike lane/paved shoulder designation is desired in the near future if at all possible, where space exists even if that space is only a couple feet wide. Mr. Park would consider this addition next summer as part of the annual pavement marking program. Mr. Park also provided a progress update on the Regional Bikeway Plan (MARC Project) and Lee's Summit's participation.

8. ROUNDTABLE:

Ed Kraemer said an application to the Robert Wood Johnson Foundation was submitted and a major component of the grant application was Livable Streets. He referenced Michael Park in the application for questions.

Eric Kratz reported the bike racks he was asked to research would cost about \$900 each (the curved artistic style). He will keep looking for cheaper alternatives of the decorative/artistic bike racks that could be used in future grant applications and discussions with the Arts Council, Downtown Lee's Summit Main Street, etc.

Mr. Busby confirmed the next agenda will include a discussion item for motorized bicycle ordinance, whether or not the board should entertain another review/reconsideration in the context of City Council's recent action and lack of their initiation.

Eric Vaughan noted several planned events, including the October 11th KC Tweed Bike Ride, Women's Bike Summit, Handlebar Happy Hour at Waldo. He also indicated Overland Park was nearing an announcement of its Bike Plan.

9. NEXT MEETING: *October 21, 2014*

10. ADJOURN:

*There being no further business, on motion by Craig Faith, second by Ed Kraemer, the Board voted unanimously to adjourn the meeting. The September 16, 2014 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:14 p.m.*

Michael Park, PE, PTOE
City Traffic Engineer