

**LIVABLE STREETS ADVISORY BOARD  
ACTION LETTER  
CITY OF LEE'S SUMMIT**

Tuesday, October 21, 2014  
6:30 p.m.

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Present –

<i>Craig Faith</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>*Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Dan Wiltshire</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Barbara Keller</i>	<i>Present</i>	<i>Matthew Fuller</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Absent</i>		

*Staff Liaison Michael Park was present and City Council Liaison Trish Carlyle was absent. \*Chair*

**1. CALL TO ORDER:**

*Bob Busby called the meeting to order at 6:31 p.m.*

**2. PUBLIC COMMENTS:**

*None*

**3. APPROVAL OF AGENDA:**

*On motion of Bob Busby, second by Ed Kraemer, the Board voted unanimously to approve the agenda as amended. The agenda was amended to remove Item Number 6, 2<sup>nd</sup> and 4<sup>th</sup> Dot Points; those items will be placed on the November board meeting agenda due to time management and board member presence.*

**4. APPROVAL OF September 16, 2014 MEETING MINUTES:**

*On motion of Eric Vaughan, second by Greg Hunsucker, the Board voted unanimously to approve the September 16<sup>th</sup>, 2014 meeting minutes as written.*

**5. ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

*Molly Wichman reported that is drafting a Bike/Walk to School article. Barbara Keller will have additional information to share with Molly regarding Bike/Walk to School Day, particularly Blue Springs Schools. Greg Hunsucker shared information on the Bike/Walk to School Day event and coordination. Michael Park added information about the event and involvement from his staff. He will send pictures to Molly, as will others that took pictures during the event. Next month's article may be related to recent BikeWalkKC activities and educational information. Bob Busby is still working with OATS on a possible article too. An article was written by Bob Busby and is pending publication for whenever necessary.*

- Development Standards/Codes Committee

*Michael Park said the bicycle related ordinances unanimously passed City Council. The region has noticed and referenced Lee's Summit's positive action in this regard. There are no current activities by the Committee. New activities for the Committee will be discussed in the near future.*

- Event/Organizational Champions
  - Walk & Bike to School Day

*Much of this topic was addressed in the discussion related to Articles for Bike/Walk to School. Greg Hunsucker communicated his disappointment in school communication. There were many thorough attempts to correspond with each school by board members, but there was very little, if any, reciprocation. The board discussed how to improve communication and alternate outreach techniques. The schools that were known to participate include: Chapel Lakes Elementary, Voy Spears Elementary, Westview Elementary, Longview Elementary, and Meadow Lane Elementary. It's unknown whether schools that participated last year, Prairie View Elementary, Lee's Summit Elementary and Highland Park Elementary participated this year. Greg participated at Meadow Lane Elementary and said at least a couple hundred kids took part and the promotional materials provided by MARC and BikeWalkKC via Michael Park were well used. Michael Park noted about 400 students participated at Longview Elementary and indicated about 100 students (maybe less) were involved at Westview Elementary based on commentary from Councilman Binney. Although the number of schools participating has either remained steady or slightly improved from last year, further improvement and additional school participation is definitely possible and certainly desired next year.*

- Miscellaneous Topics

*Eric Vaughan had a meeting with the Historic Preservation Commission. The HPC confirmed interest in a Bike Ride partnership with LSAB. The "Historic" Bike Ride Event would be May 16<sup>th</sup>, 2015. Event planning will not begin until after the end of 2014.*

*Ed Kraemer has reached out to Jim McKenna (Marketing Manager), but not yet received a response. He will continue to follow-up with Mr. McKenna.*

*Bob Busby will have a conversation with the Parks Department to consider a trail connection between the Happy Tails Dog Park and James A. Reed Wildlife Area along Ranson Road.*

## **6. BUSINESS/DISCUSSIONS:**

- Strategic Plan Amendment

*The proposed strategic plan amendment was reviewed. A couple verb changes were proposed by Ed Kraemer, supported by the board, to the 3<sup>rd</sup> and 4<sup>th</sup> Dot Points; adding the word "Increase" to the beginning of each sentence. The strategic plan amendment, as attached and referenced below, was unanimously adopted by the board on motion of Ed Kraemer, second by Greg Hunsucker. For clarification purposes, the bold text highlights new strategic goals and priorities whereas the normal text denotes goals and priorities from the previously adopted strategic plan that were maintained.*

- ~~Ordinances/Standards Review (What's Next?)~~
- Motorized Bicycle Ordinance Discussion

*The board reviewed the history of its involvement in this issue and prior action by City Council within the last 18 months. A public request for City Council reconsideration of this issue was made at a public meeting with no response. The board does not disagree with the public request made to the board at last month's meeting that opportunities for improvement in the ordinance may exist, however the board decided to wait for City Council's direction or its*

*request for assistance given the context and timing of prior discussion and outcome. The board agreed it would take interest again in this matter if asked by City Council or independently if given more time from prior action to pass. Requests for investigation by the public on any subject related to Livable Streets should be considered by the board, not just requests from City Council or solicited requests by the board from other organizations. Such considerations should be prioritized by the board among other activities if accepted and may be deferred or dismissed entirely.*

- LSAB Shirts/Tags

## **7. PROJECT UPDATES/UPCOMING EVENTS:**

- Development Activity Update

*Michael Park provided a brief summary of current capital and development projects. There were no particular issues for concern. Example projects include Hook Road Completion, Pryor Road Completion, Cheddington Commons Commercial Development, St. Michaels High School Development, etc.*

## **8. ROUNDTABLE:**

*Greg Hunsucker discussed Red Ribbon Week, a school district event for drug free awareness.*

*Michael Park noted next month's agenda will include a presentation on Truly 150.*

*Eric Vaughan said BikeShareKC has doubled in size as of last week. BikeShareKC would like to expand into Lee's Summit. He will work with Michael Park to schedule a presentation regarding BikeShareKC to the board on a future agenda.*

## **9. NEXT MEETING: November 18, 2014**

## **10. ADJOURN:**

*There being no further business, on motion by Ed Kraemer, second by Greg Hunsucker, the Board voted unanimously to adjourn the meeting. The October 21, 2014 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:25 p.m.*

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Michael Park, PE, PTOE  
City Traffic Engineer

# Strategic Goals & Priorities

- **Continue/Increase media activity**
- **Increase board participation in events**
- **Increase board interaction with community groups, other boards and organizations**
- **Increase board promotion of events**
- **Generate partnerships that further expand the reach of LSAB advocacy and education**
- **Give periodic updates to City Council**
- Improve development standards related to “Livable Streets”
- Measure and monitor “Livable Streets” policy implementation progress (scorecard)
- Encourage pedestrian, transit and bicycling activities; increase citizens’ knowledge about Livable Streets
- Educate and encourage the safe use of streets and trails by the community
- *Educate the City Council, staff and community regarding Livable Streets principles, while promoting the Livable Streets Policy of 2010.*
- Promote and encourage bicycle and pedestrian education activities
- Build respect and credibility with the City Council and other key stakeholders
- Improve safety (via policy recommendations)
- Advocate for adoption and implementation of transportation plans that advance the livable streets initiative (e.g., Bicycle Plan)