

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, October 20, 2015
6:30 p.m.

Present –

<i>Craig Faith</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Absent</i>
<i>Craig Luebbert</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Barbara Keller</i>	<i>Absent</i>	<i>Matthew Fuller</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Dave Mosby was Absent and Staff Liaison Michael Park was Present. *Chair*

1. CALL TO ORDER:

Chairman Eric Vaughan called the meeting to order at 6:37 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF September 15, 2015 MEETING MINUTES:

On motion of Craig Luebbert, second by Ed Kraemer, the Board voted unanimously to approve the September 15th, 2015 meeting minutes as written.

5. PRESENTATION: Marketing Livable Streets Lee's Summit (Jim McKenna)

Mr. Jim McKenna shared a presentation and materials on the recent City marketing initiatives and its relationship to Livable Streets. The Board was not seeking assistance from the City or Mr. McKenna (which would require funding) to market Livable Streets and its work; however the issues and message by the Board are very much related to the marketing efforts. Consequently, the Board offered to assist Mr. McKenna and the City's marketing initiative as needed. Mr. McKenna communicated the areas of overlap and how the Livable Streets message is shared albeit intentionally not explicit and how future marketing may incorporate the same. The presentation materials are attached for reference.

6. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Eric Vaughan will contact Molly Wichman for an update and see if any help is needed for monthly articles. Greg Hunsucker said Ms. Wichman is writing an article about walk to school day. Ed Kraemer noted the articles that the Board writes and/or reproduces as well as accolades the City and Board receives for Livable Streets activities (e.g. national Walk Friendly Community and Bike Friendly Community designations) can also be used for marketing and should be shared with Mr. McKenna.

- Development Standards/Codes Committee

Eric Vaughan provided an update to the Board regarding the recent committee meeting between he, Mr. Park, Mr. McKay and other board members Greg Hunsucker, Craig Luebbert, and Craig Faith. The meeting was very productive and several topics of discussion occurred. Many ideas for update and change in the UDO, of which some were considered “low hanging fruit”, are of interest ready to work on and it was advised the Board address some of these ideas while keeping a broad appeal (e.g. parking, sidewalk, landscaping, bike racks, etc.). A timeline of review was also considered that includes work by the Board, participation by staff, and presentations to the CEDC, then Planning Commission and lastly the City Council for approval. This timeline may take 6-9 months after the scope of work is determined. The committee requested additional time for evaluation of these ideas to help narrow the focus and then bring forward to the Board its recommendations at a future meeting.

- Event/Organizational Champions
 - *Bike and Walk to School Day*

It was estimated the participation by local schools was similar to last year. Some schools had increased participation and others the same or less. Meadow Lane was estimated to have about 150 schoolchildren participate. Longview Farm had a few hundred schoolchildren involved. Other known schools to participate include Westview, Lee’s Summit, Highland Park, Prairie View, Voy Spears, and Chapel Lakes. However, none of the schools signed up on the registry. Eric Vaughan said the sign up issue needs to be addressed in the future. He will work with MARC to seek ideas and assistance in promoting the value for local schools to share their participation on the regional and national inventory. This is important to encourage participation and track participation.

- Miscellaneous Topics

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity Update

Mr. Park provided an update on recent development and capital projects.

8. ROUNDTABLE:

Mr. Park noted a revision has been proposed to the MARC Regional Complete Streets Policy to incorporate “Green Street” elements (e.g. landscaping, street trees, water quality elements, etc.); he chairs the policy update committee at MARC. Mr. Park noted the presentation he gave at the Quad State APA Conference on Complete Streets reflected positively of Lee’s Summit and a tour of complete streets in Lee’s Summit he gave to a constituency from St. Louis continues to expose the good work done locally on a regional and national audience.

Bob Busby met with the Parks Department and there was nothing new for the Board to work on.

Ed Kraemer recalled a presentation he and Michael Park gave on Livable Streets/Complete Streets at the Missouri Municipal League Conference last month was well received.

Gary Denny shared information about the Rock Island Rail Corridor acquisition news by Jackson County. Michael Park and Eric Vaughan addressed questions in this regard.

Eric Vaughan reviewed several upcoming BikeWalk KC activities including the Tweed Ride in October and Christmas Ride at Longview in November. He also said the Women's Bike Summit was better attended than ever before and Bike and Walk to School more successful regionally this year than years past.

9. **NEXT MEETING:** *November 17, 2015*

10. **ADJOURN:**

*There being no further business, on motion by Ed Kraemer, second by Gary Denny, the Board voted unanimously to adjourn the meeting. The October 20, 2015 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:21 p.m.*

Michael Park, PE, PTOE
City Traffic Engineer

Attachment