

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, April 21, 2015
6:30 p.m.

Present –

<i>Craig Faith</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>*Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Barbara Keller</i>	<i>Absent</i>	<i>Matthew Fuller</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Trish Carlyle was absent and Staff Liaison Michael Park was present. *Chair*

1. CALL TO ORDER:

Chairman Bob Busby called the meeting to order at 6:30 p.m.

2. PUBLIC COMMENTS:

Mr. Jim Jennings, representative of the Windsboro HOA attended the meeting along with John, Matt, and Debbie representing homeowners from several subdivisions including Canterbury, Golden Fields, and Highland Park near Blackwell Road between Shenandoah Drive and Langsford Road. The group shared their interest in a livability project for Blackwell Road to the board. They were advised by their district council members to seek board interest in their project proposal before proceeding to City Council with any inquiry to funding priority. The project would provide a raised median (potentially with landscaping) along the Blackwell corridor south of Langsford Road to provide pedestrian refuge, lane delineation and narrower lanes as well as additional or modified pedestrian crosswalks across Blackwell at various locations to improve the pedestrian environment and overall corridor safety. They shared their traffic safety concerns, especially considering the eminent Blackwell interchange at US 50 Highway. Their project recommendations aligned with the City's livable streets goal. The board indicated this project does contain livability elements and all, some or none of the recommendations proposed may be supported. However, several questions remain, particularly project priority and need for each recommendation. The board needed more time to digest the request and discuss the project. The board could not commit any support at this time, but would review the proposal at a future meeting.

3. APPROVAL OF AGENDA:

On motion of Eric Vaughan, second by Greg Hunsucker, the Board voted unanimously to approve the agenda as published.

4. APPROVAL OF March 17, 2015 MEETING MINUTES:

On motion of Gary Denny, second by Molly Wichman, the Board voted unanimously to approve the March 17th, 2015 meeting minutes as written.

5. ELECTION OF CHAIR AND VICE CHAIR POSITIONS:

The board elected Eric Vaughan Chair and Greg Hunsucker Vice Chair for the next 12 months.

6. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Eric Vaughan wrote an article on the Sesquicentennial. Molly Wichman issued an article on Bike Month with noted events. Both articles should be sent to Eric Kratz by Molly to post on the website. Ms. Wichman would like to interview council members for an article about walking/jogging/biking in Lee's Summit (e.g. Council on the Move). Eric Kratz asked everyone to send him event information to post on the livable streets website and social media.

Michael Park indicated a message in the water utility bills for May Bike and Walk Month will be published. There will also be information in the Community Counts news letter and a mayor's proclamation on May 7th in which board members should attend. In addition to the multiple articles for May Bike and Walk Month noted above, Gary Denny contacted Bike America to set up a store display at Hy-Vee east. He will contact the other bike shop to see if they are interested in a bike display/healthy food partnership with Hy-Vee west. Ed Kraemer said he submitted an article for May Bike and Walk Month to lifestyle magazine through Jim McKenna; if not published he will do it through the Health Education Advisory Board.

- Development Standards/Codes Committee

There are no current activities by the Committee. This item is on hold pending direction from the Chair. The Chair intends to seek advice from City Council (e.g. liaison) regarding topics (e.g. UDO, Ordinances, etc.) that are of interest before proceeding.

- Event/Organizational Champions

- Parks & Recreation – Tour de Lakes

Mr. Busby asked for volunteers to station the SAG at Pottberg Park (5200 NE Campground Road) on June 27th. Molly Wichman, Eric Kratz and Bob Busby volunteered. If anyone else would like to volunteer, they should contact Mr. Busby.

- Miscellaneous Topics

Greg Hunsucker shared with the board some educational information for children (e.g. flyer) with applicable livable streets references, benefits, activities, etc. (titled: Staying Active, Being Healthy and Having Fun) to be sent home with school children at the end of the school year. The information included goals and helpful links. The board reviewed and approved the flyer with some minor revisions (e.g. type corrections, add LSAB logo). Greg will submit the school district flyer form/request with board approved flyer attached to all of the schools.

Eric Vaughan provided an update on the Arts and Artifacts Fair and requested volunteers for the Historic Bike Ride. Barbara Keller and Bob Busby volunteered. Additional volunteers should contact Eric Vaughan. The even contact is Rick Wassin. The event will be held at City Hall on May 16 at 12:00. Mr. Vaughan encouraged people to be there and to take part in the bike ride. It's a ½ mile ride. The board will promote the event on its website and social media. The Historic Bike Ride event is expected to occur annually.

Ed Kraemer advised Mr. McKenna is prepared to attend the June LSAB meeting. He also said the Jackson County Health Assessment will be presented to the Health Education Advisory Board and he will report any useful information to the board (e.g. mode share, activity levels and opinion of conditions that support healthier lifestyles).

Eric Kratz noted a bike ride at Hartmann Park.

Molly Wichman will stop by the KC Running Store and the Running Well (both new stores in Lee's Summit) to say hello from the board and provide an introduction to Livable Streets.

7. BUSINESS/DISCUSSIONS:

- 2016-2020 Capital Improvement Plan Review

Michael Park provided a report and update on the Capital Improvement Plan. The plan for 2016-2020 and schedule was reviewed with the board. The current plan was displayed on the website and referenced. Several areas of funding, project examples and project changes in the plan were addressed. The Livable Streets section and project matrix were presented. There were no new projects impacting Livable Streets and several were completed in the proposed plan. The proposed plan would be presented to the City Council, and then to the Planning Commission for adoption into the Comprehensive Plan. The City Council would be asked to approve funding for the first year of this five year planning document with the annual budget. The board appreciated the information and had no further comments. The board is welcome to attend these public hearings at the Council and Commission. After adoption, the plan will be shared on the City's website.

8. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity Update

Mr. Park provided an update on recent development and capital projects. Examples of development activity included town homes near Chipman and M-291, Summit Innovation Center (Missouri Innovation Campus) near Tudor Road and Ward Road, several residential subdivisions a memory care facility in New Longview, etc. Capital project updates included Bailey Road, Jefferson Street, M291 South Junction at US 50 Highway, Blackwell Interchange at US 50 Highway, Tudor Road Phase 2, 2nd Street Sidewalk/Lighting gap, and Lee's Summit Road.

9. ROUNDTABLE:

The board decided to discuss the public comments, Blackwell Road livable streets project proposal, at the next regular board meeting in May. Ed Kraemer noted he could not attend the Bike at the Capital Day this year, but contacted Brent Hugh at MoBikeFed. Craig Faith shared some of his recent experiences in Washington DC regarding Bike Share. Eric Vaughan noted several upcoming events: May 17th Tour de Beer Bike Ride, May 21st New Belgium Clips and Film Festival/Bike Event, and May 16th Arts and Artifacts/Historic Bike Ride.

10. NEXT MEETING: May 19, 2015

11. ADJOURN:

*There being no further business, on motion by Craig Faith, second by Bob Busby, the Board voted unanimously to adjourn the meeting. The April 21, 2015 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:36 p.m.*

Michael Park, PE, PTOE
City Traffic Engineer

