

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, June 16, 2015
6:30 p.m.

Present –

<i>Craig Faith</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Absent</i>
<i>Craig Luebbert</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Barbara Keller</i>	<i>Present</i>	<i>Matthew Fuller</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Trish Carlyle was absent and Staff Liaison Michael Park was present. *Chair*

1. CALL TO ORDER:

Chairman Eric Vaughan called the meeting to order at 6:35 p.m.

2. PUBLIC COMMENTS:

Ms. Kathy Gates, from the Running Well Store in Lee's Summit, shared some information with the board regarding the 1st half marathon scheduled in Lee's Summit on September 20, 2015. The event information will be shared with the board, posted on the livable streets website and other media for public promotion/reference. If they need any volunteers, they should contact Eric Vaughan.

3. APPROVAL OF AGENDA:

On motion of Bob Busby, second by Ed Kraemer, the Board voted unanimously to approve the agenda as published.

4. APPROVAL OF April 21, 2015 MEETING MINUTES:

On motion of Bob Busby, second by Greg Hunsucker, the Board voted unanimously to approve the April 21st, 2015 meeting minutes as written. The May 19, 2015 meeting was cancelled due to a lack of quorum.

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Ed Kraemer had an article published in lifestyle magazine and the Journal. The board discussed an article regarding activities and events scheduled in Lee's Summit (e.g. ½ marathon, bike events, parades, triathlon, etc.). Eric Vaughan will check with Molly Wichman regarding the June and July articles. Michael Park briefly reviewed with the board completed activities for Bike and Walk Month (e.g. Walk Friendly Community Celebration – Silver Designation, proclamation, events, articles, bike displays, etc.) There was not a bike display at Lee's Summit Hy-Vee (east) this year. Student activity/safety flyers were submitted to the school district, but not distributed by the schools.

- Development Standards/Codes Committee

There are no current activities by the Committee. This item is on hold pending direction from the Chair. The Chair intends to seek advice from City Staff and/or Council (e.g. liaison) regarding topics (e.g. UDO, Ordinances, etc.) that are of interest before proceeding.

- Event/Organizational Champions
 - Parks & Recreation – Tour de Lakes

Mr. Busby reiterated the need for volunteers; 4 board members and 4 others have committed to help with the Tour de Lakes event. However, details and responsibility is uncertain and he will follow up with more information to the volunteers directly when information is known. Mr. Busby also said the request for trail consideration between James A Reed and the Happy Tails Dog Park along Ranson Road is not progressing through Parks and Recreation. This topic will be revisited in the future.

- Miscellaneous Topics

Greg Hunsucker shared with the board some educational information for children (e.g. flyer) with applicable livable streets references, benefits, activities, etc. (titled: Staying Active, Being Healthy and Having Fun) to be sent home with school children at the end of the school year. The information included goals and helpful links. The board reviewed and approved the flyer with some minor revisions (e.g. type corrections, add LSAB logo). Greg will submit the school district flyer form/request with board approved flyer attached to all of the schools.

Eric Vaughan provided an update on recent and upcoming events in Kansas City (e.g. Tour de beer, new Belgium Festival). He shared some activities by BikeWalk KC (e.g. bike to school day, more staff). The additional staff at BikeWalk KC should improve communications, public outreach and event coordination.

Ed Kraemer advised Mr. McKenna is very interested in attending a LSAB meeting within the next 3 months. He also said the Jackson County Health Assessment is currently under review and upon acceptance may be available for reference and discussion.

6. BUSINESS/DISCUSSIONS:

- Blackwell Road Livable Streets Improvements

The board reviewed the citizen(s) request, improvement plans by the City, and materials supplied by the citizen(s) representation. The board briefly discussed the issues. A field investigation (i.e. safety audit and site survey) was desired. A temporary task force of the board (several members, albeit not a quorum) was assigned to do the field investigation prior to next meeting. This task force will share their findings and discuss recommendations at the July board meeting.

- Community Marketing – Jim McKenna

Mr. McKenna was unavailable and intends to reschedule in the next 3 months.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity Update

Mr. Park provided an update on recent development and capital projects. Examples of

development activity included a residential subdivision near Bowlin Road and Lakewood Way (Monticello), Summit Innovation Center (Missouri Innovation Campus) near Tudor Road and Ward Road, several residential subdivision expansions (Stoney Creek, Mill Creek, Park Ridge), etc. Capital project updates included Transit Study, Bailey Road, Jefferson Street, M291 South Junction at US 50 Highway, Blackwell Interchange at US 50 Highway, Tudor Road Phase 2, 2nd Street Sidewalk/Lighting gap, and Lee's Summit Road.

8. ROUNDTABLE:

Michael Park noted the city's designation as a Silver Walk Friendly Community as well as participation and presentation as a model community in the nation's first/pilot Walk Friendly Communities Workshop. He also mentioned a pending City Council discussion on Capital fund balance for Transportation Projects.

Eric Vaughan shared a number of events planned in the area, including the Tailgate at Trek (Bike Store) in Independence, June 23rd Handlebar Happy Hours (Lone Elm Tap Room), July Handlebar Happy Hour at Rock and Brew in Prairie Village, KS and expansion of the Bike Share Program in Kansas City.

9. NEXT MEETING: July 21, 2015

10. ADJOURN:

*There being no further business, on motion by Greg Hunsucker, second by Gary Denny, the Board voted unanimously to adjourn the meeting. The June 16, 2015 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:47 p.m.*

Michael Park, PE, PTOE
City Traffic Engineer