

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, November 15, 2016
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>*Eric Vaughan</i>	<i>Absent</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrold Gravatt</i>	<i>Present</i>	<i>James Ray</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Chris Moreno was Absent and Staff Liaison Michael Park was Present. *Chair*

1. CALL TO ORDER:

Vice-Chair Gary Denny called the meeting to order at 6:31 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Ed Kraemer, second by Bob Busby, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF October 18, 2016 MEETING MINUTES:

On motion of Ed Kraemer, second by Craig Luebbert, the Board voted unanimously to approve the October 18th, 2016 meeting minutes as written.

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Molly Wichman submitted an article regarding Christmas Ride in the Park. Jarrold Gravatt submitted an article on Peaceful Protests. Ms. Wichman is seeking another article related to the holidays for December and future articles for after the New Year.

- Development Standards/Codes Committee

With regard to Priority 2, Sidewalk UDO Requirements - Timing of Sidewalk Construction, there was an update provided by Mr. Luebbert and follow-up discussion among the board. Mr. Luebbert had a meeting with a developer, an engineer and fellow board members Ed Kraemer, James Ray, Greg Hunsucker and Justin Larson to discuss this issue. Several outstanding issues need to be considered such as proposed constraints associated with the timing requirements of sidewalk by developer vs. builder within a subdivision. Comparative regulations and standards from other communities were discussed. Additional meetings are needed to further this issue and propose recommendations.

- Event/Organizational Champions
 - Miscellaneous Topics

Jarrold Gravatt volunteered to “Champion” a relationship with Downtown Lee’s Summit Main Street Organization (DTLSMS). Ed Kraemer suggested downtown bike routes could use sharrow consideration by DTLSMS and Gary Denny suggested bike racks downtown are desired. Other considerations that align with Livable Streets for DTLSMS could include pedestrian wayfinding improvements.

6. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity and Capital Project Updates

Michael Park generally shared information and addressed questions regarding current capital improvement projects and recent development activity. Among the projects discussed was the proposed downtown performing arts/farmers market project and he encouraged attendance at one of the project open house meetings. He also discussed the presentation and schedule for Thoroughfare Master Plan adoption. Ed Kraemer asked about the potential to stripe roadways with wide lanes to include marked shoulders similar to 2nd Street (e.g. O’Brien Road). Mr. Park indicated there was a general plan of implementation through annual pavement marking program to add paved shoulders gradually along these wide lanes where recommended in the bicycle transportation plan, connected to other existing routes and appropriate over time. It is likely that stripes will be added to O’Brien as a connected route from Pryor to 2nd Street (and Murray), with others to follow suit similar to the implementation along 2nd Street during the last marking program cycle. This approach helps manage incremental cost increase to the annual marking program and best coordinate within the planned bicycle network of available routes.

7. ROUNDTABLE:

Michael Park mentioned a pending discussion about Special Events and Block Parties between City Admin, Public Works Department, Law Department, and Police Department. He would like to discuss the issue and concerns with the board prior to any potential presentation to the City Council. This will be placed on a future LSAB agenda at the request of the board under Event/Organization Champions topics.

The board unanimously decided to cancel the regularly scheduled board meeting in December due to holiday conflicts and lack of critical agenda business. This decision was approved on the motion of Ed Kraemer that was seconded by Bob Busby.

8. NEXT MEETING: *December 20, 2016 (To be Cancelled by Board Decision Noted Above)*

9. ADJOURN:

*There being no further business, on motion by Bob Busby, second by Jarrold Gravatt, the Board voted unanimously to adjourn the meeting. The October 18, 2016 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:40 p.m.*

Michael Park
City Traffic Engineer