

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, February 16, 2016
6:30 p.m.

Present at the Meeting Call to Order –

<i>Craig Faith</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Absent</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Barbara Keller</i>	<i>Absent</i>	<i>Matthew Fuller</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Dave Mosby was Absent and Staff Liaison Michael Park was Present. *Chair*

1. CALL TO ORDER:

Chairman Eric Vaughan called the meeting to order at 6:30 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Bob Busby, second by Craig Faith, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF November 17, 2015 MEETING MINUTES:

On motion of Craig Faith, second by Bob Busby, the Board voted unanimously to approve the November 17th, 2015 meeting minutes as written. There were no meetings in December 2015 or January 2016.

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Molly Wichman reported on several articles; a publication on Greenway Trail locations in parks and along streets as well as a Q/A publication communicating opinions from bicyclists regarding Livable Streets. Some potential articles noting events like the Public Works Equipment Show and Arts & Artifacts Event might be interesting. Eric Vaughan said it is possible to incorporate a bike event with these other activities. He also suggested an article regarding the new amphitheatre at Legacy Park and various events might be worthwhile. Ms. Wichman is requesting any ideas articles and volunteers for writing.

Mr. Vaughan asked if the greenway trail map/brochure has been updated in reference to the proposed article on Greenway Trail locations. Bob Busby committed to contact the Parks and Recreation Department regarding the map/brochure since they produced the map/brochure and it was last dated 2011. Other updates to the map and brochure beyond available facilities could include branding, revised ordinance information, and references to other plans (e.g. MARC). The board would like to consider a similar map/brochure for the Bicycle Transportation Plan (on-road routes). Bob Busby will ask about the possibility of this new map/brochure as well. If and when

any updated mapping and brochures are available, Eric Kratz requested that information be submitted to him for online content.

Dr. Ed Kraemer was Present at 6:42 p.m.

- Development Standards/Codes Committee

Michael Park described a request to the board from Police Chief Forbes pertaining to an enforcement issue of parked vehicles upon residential driveways that obstruct the pedestrian route/sidewalk. This is a challenging issue to enforce the violation of blocking a pedestrian way, parking on a sidewalk is illegal, considering current ordinances. The ADA requires an unobstructed pedestrian route. This is a sensitive issue involving residential property owners that park on a driveway where the sidewalk/pedestrian route crosses. The board decided to discuss this issue in the Standards and Codes Committee. As the Standards and Codes Committee chair, Craig Faith supported the committee assignment, but he requested to be relieved of the chair position in consideration of pending election to the City Council so that a new chair could be assigned that will see through the coordination, research, analysis and due commitment. The board changed the Standards and Code Committee chair from Craig Faith to Craig Luebbert. Mr. Faith will remain on the committee until resigned from the board. The committee will convene to consider this issue along with several other issues discussed with Planning Director Bob McKay in prior meetings for prioritization and recommendation to the board in March.

- Event/Organizational Champions

- *Bike ride in honor of Tom Logan (Tour de Lakes)*

Bob Busby reported the committee for Tour de Lakes event, a 3 member committee, has accumulated about \$18,000 over many years and would like ideas how to use the funds in support of bicycling in Lee's Summit. They have asked the Livable Streets Advisory Board for feedback among other organizations. They are not seeking approval from the board, nor do they seek to necessarily spend all the money unless for a really great project. Eric Vaughan said he also met with the committee as a member of BikeWalkKC, whom they also asked for advice. Mr. Vaughan indicated a preference by the committee for park amenities that encourage bicycling (e.g. bike sharing).

- Miscellaneous Topics

Ed Kraemer, working with the Health Education Advisory Board, noted the Jackson County Health Assessment had been completed. However, the data analysis and interpretation is ongoing. Dr. Kraemer shared some of the preliminary results and significant recommendations for action. Those recommendation or action items were conveyed to the Mayor. Those action items include a public health education campaign (e.g. Livable Streets, Street Lighting, and Public Transit issues), distracted driving enforcement and education, and partnerships that promote healthier lives. Dr. Kraemer will send Michael Park a copy of the survey data for consideration in transportation performance trends, public opinion and other identified transportation related issues. Ed conveyed many aspects of Livable Streets were applicable to the JACO Health Assessment.

Eric Kratz reported on various bike tours, races, and events going on throughout the Lee's Summit and the greater Kansas City area.

Gary Denny is preparing for Bike Month in May and will author an article by mid-April in support of the event. Michael Park will address Bike Month proclamation preparations and other activities

consistent with years past. Ed Kraemer requested a preparation list for Bike Month be available and discussed on the agenda at the March LSAB meeting. The board agreed that should be an agenda item; it's never too early to get ready for the Bike and Walk Month. With perhaps enough notice, a walk or bike event could be coordinated with the other activities in support.

Craig Faith indicated John Knox Village will begin construction of its redevelopment project, the Meadows, located near the intersection of O'Brien and Shamrock. He said JKV has an interest and increased use of lighting for ADA concerns as well as the use of low vision markings/tape. Mr. Faith also works with Downtown Lee's Summit Main Street (DTLSMS) organization. The DTLSMS Emerald Isle Parade is approaching next month and they have an interest in implementing a signed walking route (mile markers and directional signing). He said DTLSMS also has interest in providing more bike racks downtown and their organization president, Donnie Rodgers, would like to be more involved with Livable Streets Advisory Board. Eric Vaughan would like to invite Donnie to attend the board meetings or request a place on the agenda.

Greg Hunsucker and Ed Kraemer agreed there is nothing to update on branding. Greg sent another email to all the Lee's Summit School District principals encouraging participation in walk/bike to school events. Molly suggested he contact the PTA's.

Eric Vaughan said BikeWalkKC is growing, the bike share program is expanding, and there are a lot of upcoming bike and walk/running events. He also shared some updates from the MARC Total Transportation Policy Committee he recently attended (noting Bob McKay presented the M-150 Overlay District to TTPC) as well as proposed legislation in Missouri regarding distracted driving laws (amending the law to apply for all ages, not just those under 21 years of age).

6. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity and Capital Project Updates

Michael Park shared information regarding current development projects and on-going progress of capital projects. In particular, he commented on the Transit Study, Thoroughfare Master Plan update and Capital Improvements Plan schedule. The CIP should be presented to the board in April or May for review. Mr. Park discussed the Parks and Recreation Sales Tax renewal and priorities for road projects using the balance of CIP Sales Tax considered by the City Council. Many of the CIP Sales Tax projects recommended by staff and approved by City Council directly relate to Livable Streets (e.g. Blackwell Livability Improvements, 5th Street gap, Gateway Drive gap, paved shoulders on Todd George Parkway and Hook Road, Jefferson Street Improvements, 3rd Street Improvements, etc.). The full list, schedule proposed and funding was reviewed and is available on the city's website as minutes of the presentation to City Council for reference.

7. ROUNDTABLE:

Michael Park noted a presentation on Livable Streets Lee's Summit he provided to APWA in February. He also mentioned expiring board member terms. Molly, Bob, and Gary volunteered to renew their board terms for another 3 years set to otherwise expire in March. Matthew Fuller unfortunately could not commit to another term, but would continue to serve on the board until replaced by the Mayor. The Mayor is aware of the need to appoint a replacement for Matthew as well as a replacement for Craig Faith. Although Mr. Faith's term is not expiring, he is a City Council candidate running unopposed and when elected in April will require board resignation.

8. NEXT MEETING: March 15, 2016

9. ADJOURN:

*There being no further business, on motion by Craig Faith, second by Greg Hunsucker, the Board voted unanimously to adjourn the meeting. The February 16, 2016 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:24 p.m.*

Michael Park
City Traffic Engineer