

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, July 19, 2016
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Absent</i>
<i>Craig Luebbert</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Absent</i>
<i>Jarrold Gravatt</i>	<i>Present</i>	<i>James Ray</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Absent</i>		

*City Council Liaison Chris Moreno was Absent and Staff Liaison Michael Park was Present. *Chair*

1. CALL TO ORDER:

Chairman Eric Vaughan called the meeting to order at 6:30 p.m.

2. PUBLIC COMMENTS:

City Councilman Craig Faith attended the meeting to share with the board appreciation of their work on the Blackwell Livability Improvements Project and how their coordination and engagement with the community was exemplary to get this project approved by City Council. He noted the project received a bid/construction recommendation from Public Works Committee with acknowledgements of the Livable Streets Advisory Board.

3. APPROVAL OF AGENDA:

On motion of Bob Busby, second by Ed Kraemer, the Board voted unanimously to approve the published agenda.

Greg Hunsucker present at 6:34 p.m

4. APPROVAL OF June 21, 2016 MEETING MINUTES:

On motion of Bob Busby, second by Craig Luebbert, the Board voted unanimously to approve the June 21st, 2016 meeting minutes as written.

5. PRESENTATION – STEPHEN ARBO, MOTOR VEHICLE SALES TAX BALLOT ISSUE:

City Manager Stephen Arbo gave a presentation to educate the board on the Motor Vehicle Sales Tax Ballot Issue. Mr. Arbo addressed questions about the issue.

6. PRESENTATION – JACKSON COUNTY, ROCK ISLAND RAILROAD CORRIDOR PROJECT:

Matt Davis and Josh Boehm, both staff from Jackson County, MO, gave a presentation on the Jackson County and KCATA joint project to acquire the Rock Island Corridor through Lee's Summit. The presentation included information with regard to the corridor purchase, plans for KATY trail, transit and rail, schedule, etc. Mr. Davis and Mr. Boehm addressed questions from the board following the presentation.

7. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Michael Park shared information from Molly Wichman that an article on bicycle road rules and signaling had been published as well as her request for new material to use in the coming months.

- Development Standards/Codes Committee

With regard to Priority 1, Sidewalk's Blocked by Vehicles on Driveways, Craig Luebbert said he is has completed necessary research and met with the subcommittee. The board supports a modification to the ordinance(s) to more clearly include portions of the driveway as sidewalk for enforcement of parking prohibition. The board discussed whether to amend the definition of sidewalk in the ordinance(s) or amend each section of ordinance that pertains to driveway/sidewalk obstructions and no parking. Generally, the board supported the most simple amendment; a revision of the definition of sidewalk. The definition should also clarify the inclusion of paved trails/sidepaths along the road that also function as sidewalks. The board requested a proposal for recommendation/approval at the August meeting. Michael Park would coordinate a meeting with the prosecutors office, police department, law, and Craig Luebbert (copy Eric Vaughan) to review proposed ordinance amendments and finalize a draft amendment for the boards consideration.

Greg Hunsucker provided an update on Priority #2 (Timing of Sidewalk Construction for Development). He has contacted Overland Park and Kansas City, MO to research their standards and practice. The board confirmed a desire to change the City's UDO in favor of constructing sidewalks at the time of roadway construction and use available research to support the UDO modification. Craig Luebbert will begin working with Greg Husucker to find applicable UDO provisions that require amendment, draft revisions and review with the board prior to submittal to Bob McKay, Director of Planning for consideration by City Council.

- Event/Organizational Champions

- Bike Month Review

Eric Vaughan deferred this review until Gary Denny, designated member to this issue, is in attendance to make the report and take part in related discussion.

- Miscellaneous Topics

Eric Vaughan noted a meeting he attended on behalf of the board with members of the local Economic Development Council and Chamber of Commerce. He said the EDC and Chamber both support bike and pedestrian requirements in the UDO contemplated by the board (e.g. requiring bike racks, requiring sidewalks to be constructed at the time of roadway construction, etc.).

James Ray has reached out to Summerset/Ashton at Charleston Park HOA, but not yet made contact.

Eric Kratz participated in the Tour de Lakes Bike Event and said the event was well attended without any problems.

Greg Hunsucker is still working on a back to school flyer that recalls Walk to School Day. He will submit the flyer to Eric Vaughan for review and distribution.

Ed Kraemer said Health Education Advisory Board is developing a healthy Lee's Summit campaign. The Livable Streets Advisory Board could assist with two of the campaign priorities: Distracted Driving and Active Living/Obesity. Dr. Kraemer noted an article by HEAB on distracted driving.

The board suggested an article be written regarding the Pokémon game, safety and activity. Jarrod Gravatt volunteered to write this article.

Craig Luebbert attended a DBIA technical training and interacted among other architects, planners and professionals.

Eric Vaughan had no update on Bike Share, but is still working on the issue with Parks and Recreation. He said the EDC and Chamber support bike share.

Brief updates were included in the Committee/Organizational Champion Appointments review. There were no actions required of the board or new information to share in these updates except that Eric Vaughan proposed a presentation during the July board meeting by Jackson County regarding the Rock Island Railroad Corridor transit/trail project.

- Confirm Committee/Organizational Champion Appointments

Jarrold Gravatt would like to work with youth sports organizations/associations.

The following member appointed champions were confirmed:

- *Bob Busby – Parks and Recreation Department*
- *Molly Wichman – Healthcare Industry, Chamber of Commerce*
- *Craig Luebbert – Architecture/Engineering Associations, Economic Development Council (EDC), Downtown Lee's Summit Main Street*
- *Eric Kratz – Tour de Lakes, Bicycle Clubs/Events, Website/Social Media*
- *Greg Hunsucker – Schools, Marketing, Police and Fire*
- *Ed Kramer – Health Education Advisory Board, EDC, Marketing*
- *Eric Vaughan – BikeWalkKC, Historic Preservation, Rock Island Corridor*
- *James Ray – Home's Associations'*
- *Gary Denny – Bike and Walk Month*
- *Jarrold Gravatt – Youth Sports Organizations/Associations*

Other organizations to consider in the future: Arts Council, John Knox Village, Market Center of Ideas.

Justin Larson requested a position on the Development Standards and Codes Committee. The appointment was approved by the chair, Eric Vaughan. Mr. Vaughan was removed from the committee to maintain a committee membership of five or less people.

8. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity and Capital Project Updates

Michael Park generally shared information regarding current development projects and on-going progress of capital projects. In particular, he commented on the Westcott and Paragon Star development projects, senior living apartment projects (e.g. Todd George and Langsford), Summit Orchards and various residential subdivisions (e.g. Monticello, North Park Village, etc.). He also shared some updates on capital projects like Lee's Summit Road, Jefferson Street, Longview/Pryor Signal, Blackwell Medians, and Arterial Curb.

9. ROUNDTABLE:

Michael Park indicated he will be submitting the City's next Bicycle Friendly Community application in August, for renewal consideration by the national accrediting organization (League of American Bicyclist). He commented on significant differences between this renewal application and the last submittal, specifically the emphasis on education which may be the greatest weakness in the City's application and an area for future improvement. He also noted the Public Works Departments APWA National Accreditation efforts and likely success.

Eric Vaughan reminded the board to vote in August on the Parks and Recreation Tax, Motor Vehicle Sales Tax and other ballot issues.

10. NEXT MEETING: August 16, 2016

11. ADJOURN:

*There being no further business, on motion by James Ray, second by Ed Kraemer, the Board voted unanimously to adjourn the meeting. The July 19, 2016 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:38 p.m.*

Michael Park
City Traffic Engineer