

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, August 16, 2016
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Absent</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrold Gravatt</i>	<i>Present</i>	<i>James Ray</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Chris Moreno was Absent and Staff Liaison Michael Park was Absent. Scott Ward, Senior Staff Engineer, was present in Mr. Park's absence. *Chair*

1. CALL TO ORDER:

Chairman Eric Vaughan called the meeting to order at 6:30 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Bob Busby, second by Eric Kratz, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF July 19, 2016 MEETING MINUTES:

On motion of Bob Busby, second by Greg Hunsucker, the Board voted unanimously to approve the July 19th, 2016 meeting minutes as written.

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Molly Wichman is publishing an article to get youth active on trails. She is seeking a topic for next month's publication. Jarrold Gravatt will prepare an article regarding Pokémon Go and the activity benefits as well as safety reminders for players of the new game. Additional articles for October Bike and Walk to School Day could be developed for publication before and after the event.

Eric Kratz said social media activity has been good for Livable Streets Lee's Summit. However, the Livable Streets website is lacking activity; which seems to be an overall trend regarding website use. He has noticed an increase in website hits following any website link or reference that is posted to Facebook.

There was a general discussion about how to effectively spread news about the numerous cycling, run or walk events. There are many events hosted by different entities and it is hard to keep up and / or find the resources with information about the events. Instead of LSAB posting events on their social media sites, they will look for another group that keeps track of all the events and simply link to their site.

- Development Standards/Codes Committee

With regard to Priority 1, Sidewalk's Blocked by Vehicles on Driveways, Eric Vaughan shared information on behalf of Craig Luebbert. He said that he and Craig Luebbert met with the City's Law Department (Law), Prosecuting Office, Police Department and Michael Park regarding a change to the way sidewalks are defined in the Code of Ordinances. Sidewalks would be defined to include the driveway portion, and making this change is the best way to clarify the inclusion of sidewalk within the driveway for parking enforcement purposes. Law and the Police Department don't necessarily want to write tickets; they prefer to issue warnings versus a fine and progressively increase levels of education until citation is the remaining option. LSAB agrees with this approach and believes the revised ordinance may be effective for dealing with the habitual offenders and to help with any ADA issues. The board voiced support for the ordinance changes drafted by Mr. Park in coordination with the Law Department's review and Police Department and Prosecutor's Office concurrence for effect and enforcement potential. The next step is for Michael Park to seek approval from the Public Works Committee then City Council of the ordinance.

With regard to Priority 2, Sidewalk UDO Requirements - Timing of Sidewalk Construction, Greg Hunsucker reported on some recent research. He has gathered additional reference information from Kansas City, MO and Overland Park. He indicated the City of Overland Park strongly recommends constructing sidewalk at the time of street construction in lieu of the current Lee's Summit lot by lot approach. Mr. Hunsucker would like to get more information about the KCMO wording from Craig Luebbert, who has more experience working with KCMO in the application of development. It is Greg Hunsucker's belief the wording in KCMO standards and ordinances says that the Developer will install the sidewalk not the individual home builders. Aside from KCMO and OP, Mr. Hunsucker would like to look for how cities similar to Lee's Summit approach the issue. This issue will continue discussion at the LSAB meeting next month.

- Event/Organizational Champions
 - Miscellaneous Topics

Gary Denny indicated Bike/Walk month didn't have as good representation in year's past. There was a disconnect with Price Chopper and Hy-Vee and none of the displays were provided. There were a few articles written as typically done, and Bob Busby got a library to engage as a new partner. Other normal announcements (e.g. utility billing, website, LSTV, City's news letter, proclamation, etc.) were shared. At the end of April there was the Heartland Park Spring Spin. Craig Faith and Senator Kraus were going to kick it off, but that may have fallen apart.

Eric Kratz said the Crank Out Hunger event looked like it was well attended, perhaps 600 – 700 people. He wasn't able to participate but did a drive by during the event.

Jarrold Gravatt Introduced Livable Streets to the Lee's Summit Softball and Soccer Associations. He felt that the Soccer Association may advertise and may get involved in a 5k run to help raise money for a scholarship. The Soccer Association may advertise bike month in one of their flyers.

Molly Wichman reported regarding the Chamber: Our CM representative talked to Matt Baird and there may be an opportunity to add to the Market Center Place Ideas.

Greg Hunsucker shared the following update in preparation for National Walk to School Day in October. National Walk and Bike to School Day will be October 5th. Lee's Summit may have its event on the day before or after due to late start Wednesday. He will contact the school board and PTA to provide them with information regarding the event and solicit participation. Eric Kratz has talked with the Cedar Creek Elementary Principal (Jen Opee) about the event. She supports the event, but doesn't want any of their activities to require crossing 3rd Street. Greg Hunsucker suggested a "walking bus" could be implemented to alleviate some of the concerns expressed by Cedar Creek Elementary where crossing a major roadway. Eric Vaughan contacted Aaron Bartlett at MARC to see if the data collection by BikeWalk KC on local event participation is linked to a national website or to a MARC (regional) database that is communicated to a national database. It might be better to register local participation with the national website in lieu of BikeWalk KC. More discussion expected at the following LSAB meetings prior to the event. Mr. Park can fill in the registration/participation information on whichever website is used. Greg Hunsucker will send out a promotion to the schools next week and two more after that to encourage participation and feedback of activity. However, in year's past the school district hasn't been forthcoming with information or support in this event effort. The district tends to leave participation up to individual schools. Eric Vaughan suggested contacting the new superintendent about the program after the position has been settled.

Eric Vaughan shared the following event and BikeWalk KC updates:

- *Tour de Jazz is Saturday from 1:00 to 4:00. It starts at 18th and Vine.*
- *Women's Bike Summit is in September, from 10:00 to 11:00. 400 women are signed up.*
- *Bike Walk KC wants to expand into Eastern Jackson County. They received a grant for bicycle and pedestrian education.*

6. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity and Capital Project Updates

Scott Ward generally shared information regarding current capital improvement projects and a couple major developments (e.g. M291 at US 50/Grove Development, 3rd and View High Development). He was asked when the curbs on Todd George Parkway will be completed, but did not have the information available and follow-up would be necessary for response. He was also asked for an update on QT at Mulberry and M-291 development. He concurred with Greg Hunsucker's assessment pending MoDOT review. Mr. Ward was asked if the interchange project at M291 and US 50 will include bike/pedestrian accommodations. He deferred to Michael Park for an answer at a future meeting.

7. ROUNDTABLE:

Nothing additional to report.

8. NEXT MEETING: September 20, 2016

9. ADJOURN:

There being no further business, on motion by Gary Denny, second by Bob Busby, the Board voted unanimously to adjourn the meeting. The August 16, 2016 Livable Streets Advisory Board meeting

was **ADJOURNED** at 7:27 p.m.

Scott Ward
Senior Staff Engineer

FOR:
Michael Park
City Traffic Engineer