

**LIVABLE STREETS ADVISORY BOARD  
ACTION LETTER  
CITY OF LEE'S SUMMIT**

Tuesday, September 20, 2016  
6:30 p.m.

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Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Absent</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Absent</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrod Gravatt</i>	<i>Present</i>	<i>James Ray</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Chris Moreno and Staff Liaison Michael Park were both Present. \*Chair*

**1. CALL TO ORDER:**

*Vice-Chairman Gary Denny called the meeting to order at 6:33 p.m.*

**2. PUBLIC COMMENTS:**

*None*

**3. APPROVAL OF AGENDA:**

*On motion of Greg Hunsucker, second by Bob Busby, the Board voted unanimously to approve the published agenda.*

**4. APPROVAL OF August 16, 2016 MEETING MINUTES:**

*On motion of Bob Busby, second by Greg Hunsucker, the Board voted unanimously to approve the August 16<sup>th</sup>, 2016 meeting minutes as written.*

**5. ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

*Molly Wichman is publishing an article on Bike/Walk to School Day with noted benefits and safety tips. Another article is planned as a follow-up summary of Bike/Walk to School Day. Greg Hunsucker will assist Ms. Wichman with information and materials for the event follow-up publication.*

- Development Standards/Codes Committee

*With regard to Priority 2, Sidewalk UDO Requirements - Timing of Sidewalk Construction, this issue was continued to the LSAB meeting next month for further discussion.*

*With regard to Priority 1, Sidewalk Definition to Include Driveway Crossings, Mr. Park advised of recommendation of the ordinance by the Public Works Committee to City Council for approval. James Ray said he tried to contact HOA's (Charleston Park, Windsboro, and Canterbury) about this ordinance to address questions and share information. It was decided by the board after further conversation to discontinue the HOA public education on this issue, although appreciated*

*and well intended; mostly for the following reasons: (1) The outreach was too narrow (not citywide), (2) It may incite neighbor feuds, a concern expressed by the Police Department, (3) It's not a new parking violation, but rather a clarification, (4) Police intend to use a progressive enforcement strategy that starts with education and will not proactively seek violations, and (5) There are other, preferable means for dissemination of information for the public, such as LSTV, city newsletter, short PSA's and staff to contact.*

- **Event/Organizational Champions**

- **Bike/Walk to School Day (National Day Oct. 5<sup>th</sup>)**

*Greg Hunsucker is encouraging schools to register their activities. Jarrod Gravatt has reached out to Underwood Elementary and Campbell Middle School. These schools said they intend to be more active next year, but did not plan in advance for this year's event. Eric Kratz said Cedar Creek Elementary will not participate due to concerns of crossing a high-speed, high-volume, major arterial (3<sup>rd</sup> Street) without traffic signal control. Mr. Hunsucker said Highland Park Elementary, Longview Farm Elementary, Meadow Lane Elementary, Lee's Summit Elementary, Westview Elementary, Chapel Lakes Elementary, and Voy Spears Elementary were participating, but not all have registered. He is still working on Richardson Elementary as another good candidate/location for participation. Councilman Moreno volunteered to contact Sunset Valley Elementary and Richardson Elementary as well. Additional elementary schools that make good candidates for participation due to their ideal locations specifically include Prairie View, Pleasant Lea, and Trailridge. Mr. Busby asked if the board could and is willing to register schools activities on their behalf. Mr. Park said the board, and other individuals (e.g. MARC, BikeWalkKC, etc.) may register known school participation and activity. Greg Hunsucker agreed and the board would provide information to the registry if the school's activity is known for certain.*

- **Miscellaneous Topics**

*There were no board actions or new initiatives related to other champion topics. Bob Busby commented on discussion of a trail connection between Happy Tails Dog Park and James A. Reed Park, but there's been no progress to get a project in order. Councilmember Moreno asked about sight distance impacts from the landscape along Blackwell Parkway near Legacy Park/Woodland Shores. Some history and conversation between the board, Michael Park and Councilman Moreno continued regarding this issue. The board was asked if there has been any concern regarding the vegetation, its maintenance, and sight distance for pedestrians and bicyclist. The board did not share any concerns over pedestrian and bicyclist sight distance in these locations and were not aware of any related citizen complaints. They generally noted the desired balance of landscape (a natural vegetation plan), maintenance and sight distance. Staff indicated the maintenance plan will provide adequate sight distance, but additional sight distance for driver comfort could be provided if the landscape were further removed. A majority of the board was not in favor of adding sight distance at the expense of landscape if the sight distance is already meeting standards. Landscape maintenance, or lack thereof, typically results in annual driver complaints that are address with proper mowing and review.*

**6. PROJECT UPDATES/UPCOMING EVENTS:**

*Eric Kratz Absent 7:36 p.m.*

- Development Activity and Capital Project Updates

*Michael Park generally shared information and addressed questions regarding current capital improvement projects (e.g. Jefferson Street/road closures, Tudor Road, Blackwell Interchange, M-291/US50 Interchange, Arterial Curbs, and planned MoDOT major bridge work) and recent development activity (e.g. Paragon Star, New Longview, Grove Development, 3<sup>rd</sup> and View High Development, Summit Place, Summit Orchards, M-150/Echelon). He also noted a new CIP project report that staff has developed for the Public Works Committee and City Council.*

**7. ROUNDTABLE:**

*Councilman Moreno Absent 7:42 p.m.*

*Michael Park noted submittal of the Bicycle Friendly Community application and ongoing activity of the Downtown Performing Arts/Farmers Market Project that includes two options for an “Open Street”, Livable Streets, design of Green Street integrated into the new space. Public meetings will be scheduled and the board is encouraged to attend to share feedback.*

**8. NEXT MEETING:** *October 18, 2016*

**9. ADJOURN:**

*There being no further business, on motion by Greg Hunsucker, second by Justin Larson, the Board voted unanimously to adjourn the meeting. The September 20, 2016 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:46 p.m.*

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Michael Park  
City Traffic Engineer