

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, January 17, 2017
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Absent</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrold Gravatt</i>	<i>Absent</i>	<i>James Ray</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Present</i>		

*City Council Liaison Chris Moreno was Absent and Staff Liaison Michael Park was Present. *Chair*

1. CALL TO ORDER:

Chair Eric Vaughan called the meeting to order at 6:32 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Gary Denny, second by Justin Larson, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF November 15, 2016 MEETING MINUTES:

On motion of Bob Busby, second by Eric Kratz, the Board voted unanimously to approve the November 15th, 2016 meeting minutes as amended by the board. The minutes were amended such that the last sentence in the paragraph under Item #5, Development Standards/Codes Committee should read "Additional committee meetings are needed to further this issue and propose recommendations to the board for consideration".

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Molly Wichman reported on an article written by Russ Pulley regarding transit was published in January. She proposes consideration of some additional community educational opportunities, such as bicycle safety training, proper equipment, pedestrian/walking/jogging programs, that would assist with the Bicycle Friendly Community and Walk Friendly Community public education outreach conditions. This may simply be coordination with an organization like BikeWalkKC to engage in community education for cyclists and pedestrians. Eric Vaughan suggested BikeWalkKC and LSAB collaborate on a planned event for 2017 in Lee's Summit. The committee will meet to discuss this subject further and report to the board next month with any recommendations. Ms. Wichman attended the KATY Trail ribbon cutting event. Additional updates were generally shared regarding KATY progress, Jackson County Rock Island Corridor project, and Lee's Summit Park and Recreation trail initiatives pertaining to the KATY, access to KATY or KATY extension.

Ed Kraemer Present at 6:37

- Development Standards/Codes Committee

With regard to Priority 2, Sidewalk UDO Requirements - Timing of Sidewalk Construction, Mr. Luebbert was not present and Ed Kraemer reported no committee meetings have occurred since the last board meeting. Additional committee meetings are needed to further this issue and propose recommendations to the board for consideration.

- Event/Organizational Champions

- Citizen Block Parties – Police/Public Works Topic

Michael Park shared several points of concern and ongoing discussion regarding block parties that staff among Police, Public Works, and Law Departments are having in preparation for City Council consideration of program review. There may or may not be changes to the existing block party permit program and implementation process. As a board that may be asked to review this issue, the LSAB was made aware of the pending topic and decided to withhold any formal conversation and recommendation until requested by the City Council.

- Miscellaneous Topics

Eric Kratz said Bicycle Shack is moving into Lee's Summit; locating within the New Longview area.

Ed Kraemer gave a Health Education Advisory Board update to Leadership Lee's Summit (Chamber of Commerce Program) and included LSAB information.

Michael Park provided information prepared by Jarrod Gravatt regarding communications with Downtown Lees Summit Main Street. DLSMS is interested in LSAB assistance in locating, sizing, and design of bicycle racks and benches within the downtown area. The board agreed to provide DLSMS assistance and help with plan development through available resources. Eric Vaughan noted a grant opportunity through BikeWalkKC that would provide a study that addresses the questions from DLSMS; and that the BikeWalkKC grant for such studies was available and seeking these types of opportunities. Eric Vaughan said he would contact BikeWalkKC, Jarrod Gravatt, and DLSMS to further coordinate the request. As this would proceed, BikeWalkKC can then present a plan to LSAB and DLSMS.

James Ray joined an online community "Next Door" and will be monitoring activity (posts) related to livable streets. As any livable streets issues are shared on the message board, Mr. Ray intends to note those at LSAB meetings. As example, the sidewalk ordinance related to ADA and parking/obstructing sidewalks on driveways was a subject that garnered many online comments. The board suggested a link between the "Next Door" online community and the LSAB website, LS Facebook and Twitter feeds may promote more social activity for Livable Streets.

Eric Vaughan gave a BikeWalkKC update. BikeWalkKC is looking forward to another handlebar happy hour in Lee's Summit and is seeking board interest. The board desires

another handlebar happy hour in Lee's Summit in 2017. The board considered several appropriate venues within downtown to host the event and recommended Llewellyn's with several other restaurant alternatives (requires sizable patio/outdoor accommodations). The board recommended a target date in September 2017. The event will likely be combined as a public educational opportunity. Mr. Vaughan will relay the board recommendations and preferences to BikeWalkKC.

6. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity and Capital Project Updates

Michael Park generally shared information and addressed questions regarding current capital improvement projects and recent development activity. Mr. Park specifically discussed pending changes to the City's transit services and proposed transportation projects for voter consideration of CIP sales tax renewal in April.

7. ROUNDTABLE:

Ed Kraemer mentioned a Health Education Advisory Board, citywide initiative "Shape UP Lee's Summit". This is an active healthy campaign for community wellness. It will include monthly publications, community activity challenges, events, etc. starting in January.

Eric Vaughan said FHWA (Federal Highway Administration) has changed the way traffic is counted in its project funding applications and performance measures from vehicle counts to people counts. This will have a major impact on modes like transit, bicycle and pedestrians as means of counting more people than previously accounted for or compared to vehicle counts. He also noted KCMO has scrapped its bike plan and is in the process of drafting a new master plan.

8. NEXT MEETING: February 21, 2017

9. ADJOURN:

*There being no further business, on motion by James Ray, second by Gary Denny, the Board voted unanimously to adjourn the meeting. The January 17, 2017 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:54 p.m.*

Michael Park
City Traffic Engineer