

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, February 21, 2017
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrold Gravatt</i>	<i>Present</i>	<i>James Ray</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Absent</i>		

*City Council Liaison Chris Moreno was Absent and Staff Liaison Michael Park was Present. *Chair*

1. CALL TO ORDER:

Chair Eric Vaughan called the meeting to order at 6:34 p.m.

2. PUBLIC COMMENTS:

None. Councilmember Craig Faith was present for the meeting, but did not share any public comments.

3. APPROVAL OF AGENDA:

On motion of Justin Larson, second by Jarrod Gravatt, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF January 17, 2017 MEETING MINUTES:

On motion of Bob Busby, second by Justin Larson, the Board voted unanimously to approve the January 17th, 2017 meeting minutes as presented without change.

5. Presentation: CIP Sales Tax Renewal

Michael Park presented information about the April 4th ballot measure for CIP Sales Tax Renewal and addressed questions from the board.

6. Presentation: Shape UP LS

Brad McCleary, a Founder of Shape Up Lee's Summit, presented information about Shape Up Lee's Summit, handed out a flyer, and generally described program activities, goals, and engagement opportunities with LSAB. The program was developed and implemented in collaboration with the Parks and Recreation Department and Lee's Summit Care's for an active, healthy community. It addresses student health, corporate wellness, and all ages. They hope the program will develop into a major and sustainable initiative for years to come. Mr. McCleary addressed various questions from the board and solicited feedback; particularly regarding student participation at the elementary schools. The board indicated an interest in coordination with Shape Up Lee's Summit and would start with cross-referencing information/materials on the LSAB social media and website. Ed Kraemer will be responsible for the coordination between Shape Up LS and LSAB.

7. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee

Molly Wichman reported a committee meeting was held to discuss community education on Livable Streets topics. The committee suggested pursuit of a co-op educational opportunity with a Lee's Summit Parks and Recreation Department special event. The committee also desired to get educational material (i.e. bicycle education) into the schools. Bike safety could be added to elementary curriculum as a substitute/alternate physical education class. BikeWalkKC has materials available for bicycle safety education through its BLAST program and implemented elementary curriculum in the past. Funding is reviewed on a case-by-case basis by BikeWalkKC. The committee felt recent changes at Lee's Summit School District Administration (i.e. new superintendent) is an opportunity to seek interest. The board wants to begin contacting district administration and elementary school physical education teachers/staff. Ms. Wichman will be solicitating contacts from board members for school administration and PE teachers/staff via email. Eric Vaughan will arrange for BikeWalkKC to present the BLAST program on a future LSAB agenda.

- Development Standards/Codes Committee

With regard to Priority 2, Sidewalk UDO Requirements - Timing of Sidewalk Construction, Greg Hunsucker indicated the committee met and handed out the committee recommendations to the board. The committee would send available community examples of the recommendations (or related) to Michael Park. The recommendations are attached to these minutes for reference and should be considered draft (or general in characterization) only to convey intent. Mr. Hunsucker made a motion to forward the committee recommendations to staff (e.g. planning, public work, law) for review, clarification, formatting and incorporation in a draft ordinance amendment(s) which would be brought back to LSAB for further consideration at a future board meeting. The motion was seconded by Bob Busby. The board unanimously approved the motion.

- Event/Organizational Champions

- Downtown Lee's Summit Main Street – Bike Rack/Bench Plan Update

Eric Vaughan said he held a meeting with Downtown Lee's Summit Main Street (DTLSMS) and BikeWalkKC. DTSLMS will use the established CID to fund a study with BikeWalkKC. The study is currently underway with data collection. They will seek public, staff and board recommended bike/bench locations and feedback as the study proceeds. The draft study, which will outline a plan for implementation, is expected within a couple months.

- Miscellaneous Topics

Jarrod Gravatt mentioned the Emerald Isle Parade event.

Ed Kraemer noted the Rock Island Rail Corridor KATY Trail Project Open House and Eric Vaughan committed to sending invitations to the open house event to the board.

Bob Busby indicated the Parks and Recreation summer concert events were moving from Green Street to Legacy Amphitheatre.

Eric Vaughan said Bike Share is progressing and due to open this summer at Longview Lake.

8. PROJECT UPDATES/UPCOMING EVENTS:

- Development Activity and Capital Project Updates

Michael Park generally shared information and addressed questions regarding current capital improvement projects and recent development activity; particularly the opening of Tudor Road bridge, M-291 & US 50 Interchange, development near Pryor & Chipman and development near Hook & Pryor.

9. ROUNDTABLE:

Craig Faith discussed pending transit service changes and parking issues related to John Knox Village (i.e. O'Brien parking congestion near Murray Road).

10. NEXT MEETING: March 21, 2017

11. ADJOURN:

*There being no further business, on motion by Greg Hunsucker, second by Justin Larson, the Board voted unanimously to adjourn the meeting. The February 21, 2017 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:31 p.m.*

Michael Park
City Traffic Engineer

Drafted Development Standard/Codes Committee Recommendations for Priority 2, Residential Subdivision Sidewalk UDO Construction Requirements:

Within the boundaries of a new development inside Lee's Summit's city limits, sidewalks shall be constructed by the developer or builder as follows-

1- All sidewalks shall comply with the specifications of the City

2- Sidewalks shall be located in the platted street right of way, as approved by the City Engineer, and in any required pedestrian easements

3- Sidewalks along public and private residential streets for single family developments will be bonded until construction is completed. The Developer will put up a Bond for each lot in the current phase of development for the construction of sidewalks equal to the street width of each lot. As lots sell and are built on, the Builder will be responsible for putting in the sidewalk for the lot. Once completed the Bond for that lot will be released back to the Developer. Once 75% of the lots have been built on or 30 months have passed from the time the developer received approval from City Council (whichever occurs first), all gaps in sidewalk in current phase must be completed using remaining Developer's Bond. This will also include adding utility access points beyond the sidewalk construction. The developer is still entitled to be reimbursed if/once lots are built on beyond the 75% or 30 month restrictions.

4- All sidewalks required by the city shall be completed for the approved phase prior to moving on to the next phase of development, regardless of percentage built or time passed.