

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, March 21, 2017
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Absent</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrod Gravatt</i>	<i>Absent</i>	<i>James Ray</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Present</i>		

**Chair*

City Council Liaison Chris Moreno was Absent and Staff Liaison Michael Park was Absent.

1. CALL TO ORDER:

Chair Eric Vaughan called the meeting to order at 6:32 p.m.

2. PUBLIC COMMENTS:

Mr. Ron Williams, Vice-Chairman of the Charter Review Commission, requested that the Board amend the agenda to allow for the presentation of proposed Charter amendments and provide additional opportunity for public comments following the requested presentation. The request was granted by a consensus of the Board as noted under item 3, Approval of Agenda.

3. APPROVAL OF AGENDA:

On motion of Eric Kratz, second by Greg Hunsucker, the Board voted unanimously to approve the published agenda. Subsequently, the meeting agenda was amended on motion of Greg Hunsucker, second by Bob Busby, and unanimous vote of board approval to change item 6, Project Updates/Upcoming Events/(6A), Development Activity and Capital Project Updates, to Presentation of Charter Review Commission proposed Charter amendments by Representatives from the Charter Review Commission, move this item before Approval of Meeting Minutes and add an agenda item(renumbering remaining agenda items as appropriate) for the continued opportunity to provide Public Comments as requested.

4. 6. PROJECT UPDATES/UPCOMING EVENTS:

- ~~Development Activity and Capital Project Updates~~ **Presentation of Charter Review Commission Proposed Charter Amendments:**

The Vice Chairman of the Charter Review Commission, Mr. Ron Williams, gave a presentation on the 12 proposed charter amendments that have been placed on the ballot for voter consideration in April of 2017.

5. PUBLIC COMMENTS (Continued):

Mr. Brad Cox, who was also on the 2016 Charter Review Commission, which was dissolved in November 2016 after completing their assignment, advocated for support of the proposed amendments and answered clarifying questions. Councilmember Faith briefly discussed the

Charter Amendments and shared a few of his experiences on the City Council.

6. APPROVAL OF February 21, 2017 MEETING MINUTES:

On motion of Bob Busby, second by Gary Denny, the Board voted unanimously to approve the February 21st, 2017 meeting minutes as mailed without change.

7. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee
 - Articles and Media

Mr. Eric Kratz reported they will be helping Spin Cycle with advertising and Bike Shack is going to fill out a bicycle friendly company form. Mr. Bob Busby stated that he met with the Parks and Recreation Department but there is no progress to report. Their volunteer or event coordinators are per event but he will keep trying.

- Development Standards/Codes Committee
 - Staff (Law/Planning/Public Works) intends to review the LSAB Sidewalk Recommendations in context of planned comprehensive UDO Subdivision Article amendments and upon such draft re-submit to LSAB for further consideration.

Chairman Eric Vaughan reported that the last update to the UDO language discussion was that it had been submitted to the legal department.

- Discuss Next Priority (if any) for Committee

Chairman Eric Vaughan suggested the Codes Committee review the list of priorities. There had previously been a meeting with Mr. Bob McKay, Director of Planning and Development, with discussion about a Development code requiring bike racks or a leash law. He will try to locate the complete list.

- Event/Organizational Champions
 - Downtown Lee's Summit Main Street – Bike Rack/Bench Plan Update

Chairman Eric Vaughan gave a presentation of the new bike rack plan for Downtown Lee's Summit. Most of the discussion centered on the custom bike rack design and suggested placement sites. There was a brief discussion on if it will be legal to lock your bike to anything other than the bike racks. It was mentioned that Bike America offered to sponsor a public bike pump in front of their business next to the proposed bike rack. It was asked if benches will be added and Mr. Vaughan responded that there is no interest in moving planters. There are plans to host a handlebar happy hour in downtown to provide information and promote the new bike racks.

- Miscellaneous Topics

***Social Media addresses.** The Health Education Advisory Board talked about Shape Up and met with Eric about the monthly flyer, He stated that they are just finishing up April and it should be done soon. The Tour of Lake Ride has already been advertised and will be June 24. The long time Parks and Recreation Director, Tom Lovell has announced his retirement.*

Chairman Eric Vaughan reminded everyone that the half cent CIP Sales Tax will be on the April ballot.

Chairman Eric Vaughan announced that the election of Chair & Vice Chair positions will be held at the April LSAB meeting.

9. ROUNDTABLE:

Mr. Ed Kramer asked to have a reminder about Bike and Walk month added to next month's agenda and to try to get the proclamation on the Mayor's agenda for the first meeting in May. He also mentioned that the current map for the preferred bike routes in Lee's Summit is a little challenging with all of the different colors, downloading an app might work. It was requested to add an item to a future agenda with an update on the planning meetings with the Mid-America Regional Council to have the Lee's Summit preferred bike routes added to the Garmin and Map My Routes maps.

The discussion then turned to the Rock Island Trail. The Board would like to know where the trail heads will be and if they will give convenient access to downtown.

Mr. Greg Hunsucker expressed his concern that the Livable Streets Advisory Board is not receiving sufficient City Council updates and the lack of Council representation for the Board. The discussion included an acknowledgement that other Boards and Commissions are also poorly attended by Council Liaisons; the pending recall election and how it could affect the request; the appropriateness of making a motion during roundtable; and adding a future agenda item titled Council Communication. Councilmember Faith added that he believes a new Mayor Pro Tem and Council Liaisons will be appointed in April and the appointments are for one year.

On motion of Greg Hunsucker, second by Gary Denny, the Board voted 2-4 to formally request a new City Council Liaison for the Livable Streets Advisory Board and to make the request now. Motion failed.

Mr. Eric Vaughan reminded everyone that National Bike to the Capital Day is April 10 and encouraged participation.

9. NEXT MEETING: April 18, 2017

10. ADJOURN:

*There being no further business, on motion by Gary Denny, second by Ed Kraemer, the Board voted unanimously to adjourn the meeting. The March 21, 2017 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:17p.m.*

Stacy Lombardo
Public Works Administrative Assistant