

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, May 16, 2017
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Jarrold Gravatt</i>	<i>Absent</i>	<i>James Ray</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Present</i>		

**Chair*

City Council Liaison is Unassigned (Vacant) and Staff Liaison Michael Park was present.

1. CALL TO ORDER:

Chair Eric Vaughan called the meeting to order at 6:31 p.m.

2. PUBLIC COMMENTS: *None*

3. APPROVAL OF AGENDA:

On motion of Gary Denny, second by Ed Kraemer, the Board voted unanimously to approve the published agenda.

4. APPROVAL OF April 18, 2017 MEETING MINUTES:

On motion of Gary Denny, second by Ed Kraemer, the Board voted unanimously to approve the April 18th, 2017 meeting minutes as amended to correct an event titled "Tour De Meur" as "Tour De Bier" under Agenda Item #9 (Roundtable).

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee
 - Articles and Media

Molly Wichman reported that she submitted a Bike Month article. She is coordinating with the Shape-Up Lee's Summit initiative to talk with gym teachers about student education opportunities. Dr. Kraemer suggested the use Karl Kraemer's BikeWalkKC Spin articles for additional publication material.

- Development Standards/Codes Committee

Eric Vaughan noted that Craig Luebbert has resigned as Chair of the Development Standards/Codes Committee due to a lack of necessary availability, but Mr. Luebbert will remain a committee member. Greg Hunsucker was appointed the Chair of the Development Standards/Codes Committee. Michael Park gave an update regarding the sidewalk ordinance provisions drafted by the board. The draft UDO amendments are in review by the Planning Department and Law Department pending a significant update to the overall Subdivision regulations in the UDO. Mr. Park will share the proposed UDO amendments that address the

board recommendations as they become available. If the board desires more expediency than Planning has demonstrated/scheduled and/or independent consideration from the overall UDO Subdivision review; it may request such action through the City Council liaison. Mr. Park will provide the board with a clearer schedule for this issue at the next board meeting. The Committee will begin working on the next standard/code initiative. Eric Vaughan will provide a full list of previously suggested standard/code initiatives and priorities to Greg Hunsucker for committee consideration. As exemplified, development regulations for bike racks was on the list of initiatives.

- Event/Organizational Champions
 - Downtown Lee's Summit Main Street – Bike Rack/Bench Plan Update

Eric Vaughan said he would share an update next month as the plan further develops.

- Miscellaneous Topics

Ed Kraemer reported activities of the Health Education Advisory Board and Shape-Up Lee's Summit program. He indicated the Jackson County project "Building a Healthy Jackson County" is in early stages.

James Ray noted discussions on the "Next Door" social forum; pool openings and encouraging walking/biking to minimize parking and vehicular crowding at neighborhood activity centers (e.g. pools, parks, etc.) for the summer season attractions.

Greg Hunsucker will contact Police Chief Forbes to (re) introduce the Livable Streets Advisory Board and offer assistance. Mr. Hunsucker will copy Mr. Vaughan and Mr. Park on any email correspondence to Chief Forbes.

Bob Busby advised the board of potential interests of the Parks Department engaging the Livable Streets Advisory Board in trail discussions; including possible request of board members to work on Parks "projects". He would work with the Chair when Parks Department is ready to approach the board to ensure the subject is on a future agenda.

6. Business/Discussion

- Bike Month Review

Gary Denny and Michael Park gave a summation of known activities for this year's Bike and Walk Month (completed, current, and planned):

- Mayor's Proclamation went well on May 4th
- Water Utility bills include message in May billing statements.
- Bike Display provided at Price Chopper
- Multiple articles published by Gary, Molly, etc.
- Website and Facebook notices.
- Bike to work day/week
- Many special events, bike rides, races, etc.

Eric Vaughan noted a KCMO City Council Bike Ride event and other local and regional events that had occurred and/or planned throughout the month of May.

- Bike Map Discussion

There was much discussion on existing bike and trail maps, pamphlet(s), examples of bike maps

(Jackson County, MARC, KCMO), and interest of the board to update the City's bike map resource(s). Michael Park was tasked to draft a new bike map that is simple, reflecting current routes and accommodations (not future routes), places of interest, regional connections, etc. which can be folded, legible and easy to use. He was also asked to work on electronic version(s) of bike mapping. Mr. Park provided some information regarding on-going efforts to integrate bike route/accommodations into the City's GIS information, how it would be more useful and adaptable for other and external references. The initial GIS project is related to sidewalk inventory, condition, repair, etc.; but includes the structure for bike facilities using adopted plans and projects.

7. **Project Updates/Upcoming Events**

- Development and CIP Activity Update

Michael Park gave an update on development and CIP activity, especially recent transit service changes and on-going conversations about continued transit plans.

8. **ROUNDTABLE:**

Ed Kraemer participated in Tour de Brew; he said it was a well-attended event.

9. **NEXT MEETING:** June 20, 2017

10. **ADJOURN:**

There being no further business, on motion by Greg Hunsucker, second by Gary Denny, the Board voted unanimously to adjourn the meeting. The May 16, 2017 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:11 p.m.

Michael Park
City Traffic Engineer