

**LIVABLE STREETS ADVISORY BOARD  
ACTION LETTER  
CITY OF LEE'S SUMMIT**

Tuesday, July 18, 2017  
6:30 p.m.

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Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Absent</i>
<i>Bob Busby</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Craig Luebbert</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Absent</i>
<i>Jarrold Gravatt</i>	<i>Present</i>	<i>James Ray</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*\*Chair*

*City Council Liaison Diane Forte was absent and Staff Liaison Michael Park was present.*

**1. CALL TO ORDER:**

*Chair Eric Vaughan called the meeting to order at 6:31 p.m.*

**2. PUBLIC COMMENTS: *None***

**3. APPROVAL OF AGENDA:**

*On motion of Gary Denny, second by Justin Larson, the Board voted unanimously to approve the published agenda.*

**4. APPROVAL OF May 16, 2017 MEETING MINUTES:**

*On motion of Gary Denny, second by Jarrod Gravatt, the Board voted unanimously to approve the May 16<sup>th</sup>, 2017 meeting minutes as written. The June 20, 2017 meeting was cancelled for lack of quorum.*

**5. ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
  - Articles and Media

*Molly Wichman reported that she submitted an article about summer school bicycling from a kid's perspective and may start using previously published BikeWalkKC spin articles if topics and articles are not sent her way for upcoming months.*

- Development Standards/Codes Committee

*Michael Park shared an update regarding the UDO amendments and recent Planning Staff approach to those amendments that would include the sidewalk development conditions recommended by the board. The current staff approach now considered a consultant comprehensive review and revision, content and presentation, of the UDO that would hopefully occur over the next 9-12 months pending authorization of funds as opposed to incremental staff updates by Article. The review would include other proposals like bike rack requirements, connectivity, zoning, block lengths, landscaping, streetscape, shared parking, etc. and any recommendations the board would like specifically considered by the consultant would be*

welcomed. Any recommendations provided by the board may or may not already be subject to the consultants review and recommendations. The committee decided to continue its work on previously identified priorities, absent urgency, and, if timely, propose any additional applicable recommendations for UDO revision that the consultants should consider within the comprehensive update. The board acknowledged its purview to seek more expedient UDO amendments through Council ahead of the UDO update as the board may or may not find appropriate or wait for particular solicited assistance and comment from the consultant, Council, and/or staff during the update project/process.

- Event/Organizational Champions
  - Downtown Lee's Summit Main Street – Bike Rack/Bench Plan Update

*Eric Vaughan and Michael Park described the current status in the plan. The BikeWalkKC preliminary plan has been drafted and provided to DTLSMS. Michael Park has reviewed the plan with DTLSMS and shared a couple recommendations for additional rack locations (e.g. covered parking within garage and parking near the City Hall Plaza in coordination with planned/potential bus stops. The plan has been reviewed regarding encroachments in right-of-way for benches, air station, and bike racks with DTLSMS and legal staff and should be accommodated with a simple license agreement. The process for approval, agreement and permitting was to be presented to the DTLSMS board.*

- Lee's Summit Trail Connection Plan to KATY

*A discussion occurred regarding the Jackson County RIRRC KATY Trail connection plan and the LS Parks and Recreation Trail connection plan. The Parks and Recreation Department will be scheduled on a future agenda to present their plan. Additional coordination/communication between the Parks Dept. and Jackson County would help alleviate confusion and concerns of conflicting and/or complimentary projects.*

- Miscellaneous Topics

*None*

## **6. Project Updates/Upcoming Events**

- Bike Map Update

*Michael Park indicated the Bike Map was assigned to a staff engineer and a draft should be available for board review at or prior to the October meeting.*

- Development and CIP Activity Update

*Michael Park gave an update on development and CIP activity, including recent decisions by City Council on apartments near Bowlin Road, the Pryor Lakes Project, Whispering Woods subdivision, multi-family housing study. The update also included Jefferson Street, M-291 Interchange, Blackwell Interchange and transit service.*

## **7. ROUNDTABLE:**

*Jarrold Gravatt asked if staff had been contacted by Parks and Recreation (representing interests from Softball Association) regarding a review of traffic circulation improvement opportunities within Legacy Park, particularly the entry/exit for various driveways along Legacy Park Drive. Michael Park said they had not been contacted about this issue, but if contacted staff typically supports these types of inquiries.*

*Bob Busby had questions about tree removals along Windsboro Drive, north of Shenandoah Drive. The removed trees were mature and located beyond the sidewalk (outside of public right-of-way). Michael Park thought this tree removal was associated with the Tri-County Water Transmission Line Project. That project was not a City project. He assumed the utility is doing their work within its easement. It's disappointing that mature trees are removed, but hopefully the adjacent land owner negotiated compensation for the tree removal when the easement was conveyed to the utility and the trees could be replaced.*

**8. NEXT MEETING:** *August 15, 2017*

**9. ADJOURN:**

*There being no further business, on motion by Gary Denny, second by Bob Busby, the Board voted unanimously to adjourn the meeting. The July 18, 2017 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:47 p.m.*

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Michael Park  
City Traffic Engineer