

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, April 17, 2018
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Jan Nelson</i>	<i>Present</i>	<i>Molly Wichman</i>	<i>Present</i>
<i>Jeffrey Brandhorst</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Absent</i>
<i>Jarrod Gravatt</i>	<i>Absent</i>	<i>Yvonne Ventimiglia</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Present</i>		

**Chair*

City Council Liaison was unassigned and Staff Liaison Michael Park was present.

1. CALL TO ORDER:

Chair Eric Vaughan called the meeting to order at 6:31 p.m. Yvonne Ventimiglia was welcomed to the board in her first meeting. A general introduction of interest and experiences was provided by Ms. Ventimiglia and several board members.

- 2. PUBLIC COMMENTS:** *Zach Burton, Student at Lee's Summit High School, attended the meeting to ask questions about bicycle and pedestrian facilities, in particular at 3rd Street Interchange at US 50 Highway. Michael Park shared information regarding ownership (MoDOT), planned or potential improvements and experience with the state DOT whereby those facilities are provided. Mr. Park would communicate with Mr. Burton on follow-up questions. He was also interested in how students can help or be more engaged in making a difference for walking and biking. He has a passion for environmental sustainability and views Livable Streets as one of several activities for furthering that initiative in a positive direction.*

3. APPROVAL OF AGENDA:

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to approve the agenda as published.

4. APPROVAL OF March 20, 2018 MEETING MINUTES:

On motion of Jan Nelson, second by Jeffrey Brandhorst, the Board voted unanimously to approve the March 20, 2018 meeting minutes as written.

5. ELECTIONS: CHAIR AND VICE-CHAIR POSITIONS

Eric Vaughan was elected Chair and Molly Wichman was elected Vice-Chair by unanimous vote of the Board.

6. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee
 - Articles and Media

Molly Wichman wrote an article on downtown bike racks and bicycle safety. May will have a couple articles for Bike and Walk Month.

- Development Standards/Codes Committee

Greg Hunsucker is the committee chair and working on Bike Parking Ordinances for potential UDO amendment. Some information was sent to staff from Eric Vaughan based on similar provisions in other communities. Michael Park gave an update on the proposal to add sidewalk payment options in the UDO that further the sidewalk plan throughout the community in lieu of waiver considerations.

- Event/Organizational Champions
 - Miscellaneous Topics

Eric Vaughan and Michael Park reviewed the distributed list of current champion representatives, topics, associations and groups; how this listing was developed, intent and some examples of use.

Eric Kratz reported on the June 22 Tour de Lakes event. Ed Kraemer noted outreach to Chief Forbes (Police Department). Molly Wichman said Fourth Fridays (Art) will begin this month in Downtown Lee's Summit and the 1st theme is Family. No other reports.

- Committee & Champion Participation/Appointments

Eric Vaughan was replaced by Jan Nelson on the Education/Encouragement Committee. Gary Denny was replaced by Jeffrey Brandhorst on the Education/Encouragement Committee. Yvonne Ventimiglia and Gary Denny joined the Development Standards/Codes Committee. Molly Wichman volunteered to represent the Downtown LS Main Street Organization. Ms. Nelson replaced Bob Busby as a representative for the Parks and Recreation Department. There were no other changes at this time, but these committees and champions may be assigned, vacated, added or revised as needed at any time.

7. DISCUSSION:

- May Bike and Walk Month Preparations

Michael Park and Gary Denny reviewed on-going preparations for May Bike and Walk Month. A proclamation has been prepared by Mr. Park and the board is invited to attend the first Council meeting in May to receive the Mayor's proclamation. Mr. Denny said the library is receptive to a display again this year. Mr. Park indicated messages will be sent out with utility bills, other city media, and employees have been engaged in bike/walk to work challenges. A summary of activity will be reported in May.

- 2019-2023 Capital Improvement Plan Review

Michael Park presented the 2019-2023 CIP for the Board review. He addressed questions from the board and there were no objections to the proposed plan. A lot of projects were based on Livable Streets or incorporated Livable Streets elements.

8. PROJECT UPDATES/UPCOMING EVENTS:

- MARC PSP Partnered Applications (Transit & Regional Wayfinding Studies)

Michael Park advised the board regarding these two potential studies that would have City of Lee's Summit participation or impact.

- Development and CIP Activity Update

Michael Park talked about various Capital Projects and Development activity. He addressed questions from board members.

9. ROUNDTABLE:

Gary Denny asked about Oldham Parkway extension between Blackwell Road and Ranson Road. Michael Park explained this section of road has not been constructed, but right-of-way has been acquired. It is likely a road to be constructed in support of development at the time of development.

Jeffrey Brandhorst asked about the storm grates along the overpass at Todd George Parkway and US 50 Highway. These grates are a safety issue for cyclists due to design. Mr. Park advised this road section is maintained by MoDOT and that MoDOT would likely consider a request to replace the grates with a more bike friendly product. Mr. Brandhorst would write a letter to Eric Vaughan on behalf of the Board to share with MoDOT for this request.

Michael Park mentioned the City's efforts for Community for All Ages, which has a Livable Streets influence. He also noted changes pending to the Transit webpages and update to the Access Management Code.

Eric Vaughan gave information about Bike Share progress, RideKC partnerships, and various activities such as Tour de Beer and Handle Bar Happy Hour plans.

10. NEXT MEETING: May 15, 2018

11. ADJOURN:

There being no further business, on motion by Gary Denny, second by Jeffrey Brandhorst, the Board voted unanimously to adjourn the meeting. The April 17, 2018 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:26 p.m.

Michael Park
City Traffic Engineer