

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, June 19, 2018
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Present</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Jan Nelson</i>	<i>Absent</i>	<i>Molly Wichman</i>	<i>Absent</i>
<i>Jeffrey Brandhorst</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>*Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Absent</i>
<i>Jarrold Gravatt</i>	<i>Absent</i>	<i>Yvonne Ventimiglia</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

**Chair*

City Council Liaison Trish Carlyle was Present and Staff Liaison Michael Park was Present. Staff Josh Johnson and Hector Soto were also Present.

1. CALL TO ORDER:

Chair Eric Vaughan called the meeting to order at 6:34 p.m.

2. PUBLIC COMMENTS: *None*

3. APPROVAL OF AGENDA:

On motion of Gary Denny, second by Jeff Brandhorst, the Board voted unanimously to approve the agenda as requested by the Chair to advance Item #6, Discussion, prior to Item #5.

4. APPROVAL OF MAY 15, 2018 MEETING MINUTES:

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to approve the May 15, 2018 meeting minutes as written.

Greg Hunsucker present at 6:36 p.m.

5. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee
 - Articles and Media

Molly Wichman was not present to report for the committee. Michael Park requested that board members assist Ms. Wichman with requests for articles.

- Development Standards/Codes Committee

Agenda Item adequately addressed in the discussion regarding Development/Planning – Unified Development Ordinance.

- Event/Organizational Champions
 - Miscellaneous Topics

Eric Vaughan provided information about various BikeWalk KC activities in the region. He said a Transit-Bike Pass pilot program in KCMO is active. He also said the School District has started to

license with BikeWalkKC to include its education curriculum.

6. DISCUSSION:

- Development/Planning – Unified Development Ordinance

Josh Johnson, Assistant Director of Planning, and Hector Soto, Current Planning Manager, provided introductions. Mr. Johnson and Mr. Soto intend to attend LSAB meetings in the future to build collaboration with the board and advance board initiatives related to the UDO. They described UDO update process, progress and format transition. They conveyed expected schedule and related sections of UDO where LSAB and Livable Streets may have initial priority amendment considerations among other priorities for review in the UDO; especially sidewalks, bike parking, and shared parking/parking requirements. They also addressed various questions from the board.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Michael Park and Josh Johnson talked about various Development Projects and recent activity proceeding through the approval process. Mr. Park also commented on notable capital improvement projects; including: Downtown Parking, Ward Road north of Tudor Road, Gateway Drive, and upcoming street resurfacing in which a road diet would be completed (Woods Chapel west of Independence Ave.). The CIP was presented to City Council and adopted as reviewed by LSAB. Staff addressed project and development questions from board members.

8. ROUNDTABLE:

Michael Park provided information about the MARC/KCATA Regional Wayfinding Plan grant application. The City was supportive and if the grant is awarded would seek its regional funding cost share for participation (currently estimated at \$4,000). He also noted Public Works and Parks Department were working to review and update Greenway and Bike Route signing throughout the City in consideration of several miles of new paths and routes being added in the last couple years.

Eric Vaughan discussed the Blue River Trail completion (Swope to Blue Parkway near Truman Sports Complex).

Gary Denny noted use of the Rock Island Trail in Lee's Summit by pedestrians and cyclists, though under construction and its use is not permitted until its opening. He also said Jackson County received a grant to help with the "Greenwood Gap" connection of the Rock Island Trail.

9. NEXT MEETING: July 17, 2018

10. ADJOURN:

*There being no further business, on motion by Greg Hunsucker, second by Jeff Brandhorst, the Board voted unanimously to adjourn the meeting. The June 19, 2018 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:45 p.m.*

Michael Park
City Traffic Engineer